



Village of Mount Prospect, Illinois

First Substantial Amendment:
PY 2024 Annual Action Plan

CDBG-EN Grant

Public Comments Submitted to:

Jason C Shallcross, Director
Community Development Department
Village of Mount Prospect
50 S Emerson St
Mount Prospect, IL 60056

Public Hearing:

July 10, 2025

Public Comment Period:

June 13 – July 13, 2025

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Summary of First Substantial Amendment to the PY2024 Action Plan

The Village of Mount Prospect is a grantee in receipt of Community Development Block Grant (CDBG) funds from the Department of Housing and Urban Development (HUD), which provides funding for housing, community and economic development activities, and assistance for low- and moderate-income persons and special needs populations across the country.

The Village has \$197,469.63 in unspent CDBG entitlement funds and program income from PY2023 and PY2024. HUD requires that the funds received in the five-year strategic planning period 2020 through 2024 remain linked to the Action Plans for this period. The Village is proposing to allocate the unspent funds to the PY2024 Action Plan, to increase the amount available for the Single Family Rehabilitation (SFR) Program.

To incorporate these changes, the Village must prepare a substantial amendment of the 2024 Annual Action Plan (AAP). The 2024 AAP details the funding strategy for the CDBG program year from October 1, 2024 through September 30, 2025. The substantial amendment that follows is the Village of Mount Prospect's first round of modifications to the 2024 AAP, which was originally adopted in July 2024.

The Village's Citizen Participation Plan encourages residents, businesses, units of general government, and community organizations to engage in a public process and provide comments on the substantial amendment detailed in the pages that follow. Additions to the published document are indicated in blue highlights and deletions are indicated with strike-through text.

Executive Summary

AP-05 Executive Summary - 91.200(c), 91.220(b)

1. Introduction

Mount Prospect is classified as an entitlement community and receives an annual allocation of Community Development Block Grant (CDBG) funding from the US Department of Housing and Urban Development (HUD). HUD requires each entitlement community to develop a Five-Year Consolidated Plan with effective, coordinated neighborhood and community development strategies. The public participation process establishes the priorities for the next five years with benchmarks to measure accomplishments. The process is an opportunity to involve numerous agencies and to reduce the duplication of efforts at the local level by assessing existing services.

In 2013, the Village Board approved a resolution authorizing the Village of Mount Prospect's participation in Cook County's HOME Investment Partnerships Program Consortium ("the Consortium"). By joining the Consortium, the Village's allocation of HOME funds is combined with Cook County's allocation and the Village submits applications to the county rather than the state for eligible projects in the community. The advantages are twofold: the Village has a greater chance of being funded because it is competing with a smaller group of communities for HOME funds and its annual allocation is used locally (in Cook County versus statewide) if funds are not allocated for a Village project.

As a member of Cook County's HOME Consortium, the Village of Mount Prospect, along with the Consortium members, submitted their 2020-2024 Consolidated Plan as a joint and coordinated document. Although a member of the Consortium, the Village will continue to receive a direct allocation of CDBG entitlement funds from HUD and strategies developed for the use of CDBG funding are specific to the Village of Mount Prospect.

The Village's 2020-2024 Consolidated Plan identified priorities through the public participation process. Numerous agencies were involved to assess existing services and reduce the duplication of effort at the local level. The Village developed goals to address the priorities:

- Facilitate Access to Public Services
- Improve Public Infrastructure
- Rehabilitate Public Facilities
- Rehabilitate Supportive Housing
- Improve Existing Housing Stock
- Support Homeless / Continuum of Care Services
- General Administration

As a CDBG grantee, the Village is required to comply with the Fair Housing Act to affirmatively further fair housing. The Village is currently participating in the development of a regional Assessment of Fair Housing. Regional participants include Cook County, CDBG entitlement communities within Cook County, and local public housing authorities. The regional assessment of fair housing will outline additional actions that the Village can take to reduce barriers to affordable housing.

Each year the Village drafts an Annual Action Plan (AAP) which proposes activities and programs to address the priority needs and goals for the upcoming program year. The Program Year (PY) 2024 AAP outlines the specific use of CDBG funds for the period October 1, 2024 through September 30, 2025.

CDBG funds may only be used for eligible activities that address at least one of three national objectives: 1) benefit to low- and moderate-income (LMI) persons; 2) aid in the prevention or elimination of slum or blight; or 3) meet a need having a particular urgency. As a CDBG grantee, the Village must ensure that Mount Prospect residents, specifically those qualifying as low- or moderate-income, are benefiting from the grant.

Funding sources for PY2024 consist of the annual entitlement grant, **program income**, and **estimated carry-over funds**. The total anticipated amount available for projects in PY2024 is ~~\$283,285~~ **\$622,078.63**, comprised of the Village's PY2024 allocation of \$268,066, ~~and estimated program income of \$15,219 from PY2023~~ **estimated PY2024 program income of \$65,786.36, and actual PY2023 carryover of \$288,226.27**. ~~The Village conservatively estimates \$0 in 2024 program income when developing the annual Action Plan budget, so that we are not budgeting funds that may not materialize.~~ Program income is generated from the repayment of loans issued by the Single Family Rehabilitation (SFR) Loan program. The loans are repaid when a borrower that participated in the SFR program chooses to sell their home, and the Village has no method of predicting when or if any sales will occur in a given year.

The Village will address these same goals through our participation in regional efforts, including the Cook County Consortium for HOME funds. The Village of Mount Prospect also works to align the AAP and Consolidated Plan with other long-range plans for the Village, including the Comprehensive Plan, the South Mount Prospect Area Plan, and the Village Strategic Plan.

2. Summarize the objectives and outcomes identified in the Plan

The Village of Mount Prospect identified the following priority needs through the Consolidated Plan needs assessment and public participation:

- Public Services
- Public Improvements
- Public Facilities
- Affordable Housing
- Homelessness / Continuum of Care Services
- Economic Development
- Administrative / Planning Costs

Mount Prospect's entitlement grant is limited; thus, not all programs will be financed with CDBG funding. In the Consolidated Plan, the Village of Mount Prospect describes programs that do not receive funding to ensure that the priorities of the community are met through a variety of resources. The purpose of the Consolidated Plan is to ensure the efficient delivery and non-duplication of services.

The community needs are listed by HUD codes and categories. Priorities are assigned as follows:

- High - Currently funded (with CDBG funds)
- Low - Reliant upon outside support and resources

3. Evaluation of past performance

The Village of Mount Prospect has been a recipient of Community Development Block Grant (CDBG) funds since 1981. Funds are used for activities that benefit our low- and moderate-income residents.

CDBG public service programs address high priority needs such as homeless prevention, continuum of care, and supportive programs for persons with special needs. Housing is made more affordable through our Single Family Rehabilitation Loan, Weatherization Grant, and Emergency Repair Program. The Village has funded rehabilitation of public facilities that serve low- and moderate-income residents and public improvements have been completed within our low- and moderate-income census blocks.

Each activity funded through the Village's CDBG program is tied to at least one goal in the Consolidated Plan and is assigned an objective, outcome, and indicators. The three objectives are: creating a suitable living environment; providing decent housing; and creating economic opportunities. The three outcome categories are: availability/ accessibility, affordability, and sustainability. Accomplishments for all programs are reported in the Integrated Disbursement and Information System (IDIS).

At the end of each program year, the Village submits a Consolidated Annual Performance and Evaluation Report (CAPER) to HUD. The CAPER is posted on the Village website and showcases the accomplishments of the program year as well as the progress towards meeting the goals identified in the Five-Year Consolidated Plan.

4. Summary of Citizen Participation Process and consultation process

The 2020-2024 Consolidated Plan was developed with input from the public. An online survey was posted to the Village website and publicized to local and regional service providers, Village staff, and residents for their feedback. Hard copies were also available throughout the community. A public hearing was held and an eight-day public review period allowed citizens the opportunity to comment. More detailed information may be found in the Process section of Consolidated Plan document.

Funding applications for PY2024 activities were made available in April 2024. A 30-day public review period for the PY2024 Action Plan took place from June 3 through July 2, 2024. The draft plan was available on the Village website and hard copies were available at Village Hall. The Village held a Planning and Zoning Commission Meeting on June 27, 2024 to discuss the proposed CDBG budget for PY2024. The Action Plan went to the Village Board for a second public hearing on July 16, 2024. The meetings were televised on the Village's cable station and the recordings will be posted to the Village website for later viewing.

A 30-day public review period for the First Amendment to the PY2024 Action Plan ("the Amendment") will take place from June 13 through July 13, 2025. The draft plan will be available on the Village website and hard copies will be available at Village Hall and the Community Connections Center. The Village will hold a Planning and Zoning Commission Meeting on July 10, 2025 to discuss the Amendment. The Amendment will go to the Village Board for a second public hearing on July 15, 2025. The meetings will be televised on the Village's cable station and the recordings will be posted to the Village website for later viewing.

5. Summary of public comments

The 2020-2024 Consolidated Plan attachments contain the online community survey results, minutes of the public hearing held June 25, 2020, and Village Board meeting minutes from July 7, 2020.

The PY2024 Annual Action Plan attachments contain the minutes of the Planning and Zoning Commission meeting held June 27, 2024 and the Village Board meeting held July 16, 2024.

The First Amendment to the PY2024 Annual Action Plan attachments will contain the minutes of the Planning and Zoning Commission meeting to be held July 10, 2025 and the Village Board meeting to be held July 15, 2025.

6. Summary of comments or views not accepted and the reasons for not accepting them

N/A

7. Summary

The Village has granted CDBG funds during PY2024 for the following priority needs:

- Public Services
- Public Improvements
- Public Facilities
- Affordable Housing
- Homelessness / Continuum of Care Services

PR-05 Lead & Responsible Agencies - 91.200(b)

1. Agency/entity responsible for preparing/administering the Consolidated Plan

The following are the agencies/entities responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source.

Agency Role	Name	Department/Agency
CDBG Administrator	Mount Prospect	Community Development Department

Table 1 – Responsible Agencies

Narrative

The lead agency and CDBG Administrator is the Village of Mount Prospect.

Consolidated Plan Public Contact Information

Village of Mount Prospect
Community Development Department
50 South Emerson Street
Mount Prospect, IL 60056
847-818-5328

AP-10 Consultation - 91.100, 91.200(b), 91.215(l)

1. Introduction

The Village recognizes that communication and cooperation among housing providers, community organizations, social service organizations, and governmental units is highly desirable and essential to a coordinated system of service delivery.

Refer to PR-10 in the Village's 2020-2024 Consolidated Plan for a summary of consultation efforts for developing our five-year strategic plan.

Provide a concise summary of the jurisdiction's activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(l)).

The Village of Mount Prospect maintains ongoing coordination between public and assisted housing providers. There is no public housing within the Village of Mount Prospect; however the Village works with the Housing Authority of Cook County (HACC) to encourage participation in the Housing Choice Voucher (HCV) Program.

Five privately owned, federally subsidized housing developments are located in Mount Prospect: Mount Prospect Horizon Senior Living Community, Centennial Apartments, Huntington Towers, Myers Place, and The Kenzie Senior Residences at Randhurst. A new, 53-unit affordable senior living facility broke ground in 2023. These facilities serve seniors and adults with disabilities. The Village continues to work with private developers and surrounding communities to share ideas and solutions to address the affordable housing issues in the northwest suburbs.

Within the Community Development Department, the Economic Development and Planning & Zoning Division works with local public service providers to address the priorities established in the Consolidated Plan and has regular contact with providers that receive CDBG funding. The Building & Inspection Services Division is responsible for improving the quality of life for Mount Prospect residents through multi-family housing inspections, environmental health programs, and code enforcement.

The Human Services Department provides health services such as health screening, outreach, health education, the Life Line Program, the Home Companion Program, and the Medical Equipment Lending Closet. Social service activities are coordinated through the Village's Human Services Department in conjunction with the Community Development Department and the Police Department. The Human Services Department works with several agencies, both locally and statewide, to assist clients in need. The department does not have the capacity to provide direct service to individuals with severe mental illness; these clients are referred to Alexian Brothers and the Kenneth Young Center for specific mental health services.

Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness.

The Alliance to End Homelessness in Suburban Cook County ("the Alliance") is the Continuum of Care Coordinator for Suburban Cook County. For the 2020-2024 Consolidated Plan, the Village referred to the

Alliance's most recent strategic plan (2019-2022 Strategic Plan to End Homelessness in Suburban Cook County) as well as homelessness data that pertain to Mount Prospect.

According to HUD, the Continuum of Care (CoC) Program "promotes community-wide commitment to the goal of ending homelessness; provides funding for efforts by nonprofit providers and State and local governments to quickly re-house homeless individuals and families to minimize trauma and dislocation; promotes access to and effective utilization of mainstream programs; and optimizes self-sufficiency among individuals and families experiencing homelessness." The Village of Mount Prospect continues to work with the Alliance to address all components of the CoC Program, including access to affordable housing, prevention of homelessness, community outreach, and transitional housing.

The Village of Mount Prospect supports existing programs and services designed to prevent first-time or recurring homelessness, such as rent and mortgage assistance, utility assistance, mediation programs for landlord-tenant disputes, and communicating landlord-tenant rights and responsibilities.

Community outreach is meant to inform the public about services to help avoid homelessness or shorten the length of time a person is homeless. The Village of Mount Prospect publicizes information relating to homelessness and homelessness prevention through the Human Services Department located in Village Hall, the Community Connections Center located at 1711 West Algonquin Road, and through a strong referral network of social service agencies.

The Village places a high priority on providing basic shelter to households experiencing homelessness or those at risk of becoming homeless, including those receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs. To address this need, the Village has funded local agencies providing emergency housing and foreclosure prevention services, including Northwest Compass, JOURNEYS – The Road Home, and Women in Need Growing Stronger (WINGS). The Northwest Compass Program is open to anyone experiencing a housing crisis, including extremely low-income individuals and families, and those who are likely to become homeless after being discharged from publicly funded institutions and systems of care.

Transitional housing is meant to bridge the gap between emergency shelter and permanent housing. Transitional housing programs offer assistance to individuals or families to help stabilize their housing costs and identify housing affordable for their budget. The Village is committed to providing transitional housing programs for any residents that are at risk of becoming homeless, including battered or abused persons, and supports local agencies that offer these programs, including Northwest Compass, JOURNEYS – The Road Home, and WINGS.

Describe consultation with the Continuum(s) of Care that serves the jurisdiction's area in determining how to allocate ESG funds, develop performance standards for and evaluate outcomes of projects and activities assisted by ESG funds, and develop funding, policies and procedures for the operation and administration of HMIS.

The Village of Mount Prospect does not directly receive Emergency Solutions Grant (ESG) funds. Cook County receives ESG funding and serves Suburban Cook County where Mount Prospect is located. The Alliance is the CoC Coordinator responsible for administering the Homeless Management Information System (HMIS) in our area and works directly with Cook County regarding the allocation of ESG funds.

2. Agencies, groups, organizations and others who participated in the process and consultations

1	Agency/Group/Organization	Village of Mount Prospect
	Agency/Group/Organization Type	Other government – Local
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Market Analysis Public Improvement Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The Community Development Department consulted with other Village Departments including Human Services, Finance, and Public Works. Public Works was consulted regarding broadband access and climate change resilience. The anticipated outcome is an Action Plan and goals supported by all departments.
2	Agency/Group/Organization	Journeys I The Road Home
	Agency/Group/Organization Type	Housing Services-Housing Services-Homeless
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy Anti-poverty Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Journeys I The Road Home provides a wide variety of homeless and homeless prevention programs. The agency operates an emergency shelter program (PADS), the HOPE Center (homeless day center), and transitional housing units. The agency submitted an application for funding, which describes their organization and services, and was invited to a public hearing to discuss what impact their services provide in our community. The anticipated outcome is better understanding of how this organization can address the identified needs in our community.
3	Agency/Group/Organization	Northwest Compass, Inc.
	Agency/Group/Organization Type	Services-Housing Services-Children Services-Elderly Persons Services-Persons with Disabilities Services-Persons with HIV/AIDS Services-Victims of Domestic Violence Services-homeless Services-Health Services-Education Services-Employment Service-Fair Housing

	What section of the Plan was addressed by Consultation?	Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Northwest Compass provides housing assistance to low and moderate income persons. The agency submitted an application for funding, which describes their organization and services, and was invited to a public hearing to discuss what impact their services provide in our community. The anticipated outcome is better understanding of how this organization can address the identified needs in our community.
4	Agency/Group/Organization	WINGS
	Agency/Group/Organization Type	Services-Housing Services-Children Services-Victims of Domestic Violence Services-Homeless Services-Education Services-Employment Services-Victims
	What section of the Plan was addressed by Consultation?	Homeless Needs - Families with children Homelessness Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	WINGS provides a wide variety of supportive services and emergency housing to victims of domestic violence. The agency submitted an application for funding, which describes their organization and services, and was invited to a public hearing to discuss what impact their services provide in our community. The anticipated outcome is better understanding of how this organization can address the identified needs in our community.
5	Agency/Group/Organization	Children's Advocacy Center
	Agency/Group/Organization Type	Services-Children Services-Victims of Domestic Violence Services-Victims
	What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The Children's Advocacy Center provides direct client services for child victims of sexual assault, severe physical abuse, witnesses to domestic violence, and their families. The agency submitted an application for funding, which describes their organization and services, and was invited to a public hearing to discuss what impact their services provide in our community. The anticipated outcome is better understanding of how this organization can address the identified needs in our community.
6	Agency/Group/Organization	Connections to Care
	Agency/Group/Organization Type	Services-Elderly Persons

	What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Connections to Care volunteers provide one-on-one transportation for frail elderly residents to and from medical and dental appointments. The agency submitted an application for funding, which describes their organization and services, and was invited to a public hearing to discuss what impact their services provide in our community. The anticipated outcome is better understanding of how this organization can address the identified needs in our community.
7	Agency/Group/Organization	North Suburban Legal Aid Clinic
	Agency/Group/Organization Type	Services-Victims of Domestic Violence Service-Fair Housing Other-Legal Aid
	What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	North Suburban Legal Aid Clinic provides direct civil legal services in the areas of housing, domestic violence, and immigration for low-income residents of Mount Prospect. The agency submitted an application for funding, which describes their organization and services, and was invited to a public hearing to discuss what impact their services provide in our community. The anticipated outcome is better understanding of how this organization can address the identified needs in our community.
8	Agency/Group/Organization	Northwest Center Against Sexual Assault (CASA)
	Agency/Group/Organization Type	Services-Victims of Domestic Violence Services-Victims
	What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Northwest CASA is a non-profit organization that provides counseling, crisis intervention, and advocacy services for persons who are victims of sexual assault. The agency submitted an application for funding, which describes their organization and services, and was invited to a public hearing to discuss what impact their services provide in our community. The anticipated outcome is better understanding of how this organization can address the identified needs in our community.
9	Agency/Group/Organization	Suburban Primary Health Care Council (SPHCC) - Access to Care
	Agency/Group/Organization Type	Services-Health
	What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs

	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	SPHCC provides subsidized health care for qualifying persons who are uninsured or are under insured. The agency submitted an application for funding, which describes their organization and services, and was invited to a public hearing to discuss what impact their services provide in our community. The anticipated outcome is better understanding of how this organization can address the identified needs in our community.
10	Agency/Group/Organization	Search Inc.
	Agency/Group/Organization Type	Housing Services-Persons with Disabilities
	What section of the Plan was addressed by Consultation?	Housing Need Assessment
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Search operates community-based living arrangements and provides support services to individuals with intellectual and development disabilities. The agency submitted an application for funding, which describes their organization and services, and was invited to a public hearing to discuss what impact their services provide in our community. The anticipated outcome is better understanding of how this organization can address the identified needs in our community.

Table 2 – Agencies, groups, organizations who participated

Identify any Agency Types not consulted and provide rationale for not consulting

N/A

Other local/regional/state/federal planning efforts considered when preparing the Plan

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
2019-2022 Strategic Plan to End Homelessness in Suburban Cook County (Continuum of Care)	Alliance to End Homelessness in Suburban Cook County (The Alliance)	The data in this strategic planning document regarding homeless needs, shelter facilities, and services informed the goals of the CDBG Strategic Plan.
ON TO 2050	Chicago Metropolitan Agency for Planning (CMAP)	The goals of the CDBG Strategic Plan are consistent with the ON TO 2050 Comprehensive Plan for the Chicago Metropolitan Area, especially with respect to working together as a region to make our communities more livable.

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
2020-2024 Comprehensive Economic Development Strategy (CEDS)	Cook County Department of Planning and Development	This strategic planning document includes the Cook County Consolidated Plan and Comprehensive Economic Development Strategy. The plan identifies county-wide and sub-regional goals and priorities for future housing, community, and economic development needs throughout Cook County. As a member of the Cook County Consortium for HOME funds, the housing needs identified in the County's Consolidated Plan are closely aligned with the Village's identified housing needs and the goals in our Strategic Plan.
Draft Regional Assessment of Fair Housing (AFH)	Cook County Bureau of Economic Development	The Village is participating in a regional Assessment of Fair Housing (AFH) led by the Cook County Bureau of Economic Development, with participation from CDBG entitlement communities, public housing authorities, and not-for-profit organizations. The AFH consists of a housing assessment and recommendations to further fair housing in Cook County.
2013 Homes for a Changing Region	Chicago Metropolitan Agency for Planning (CMAP)	This report includes data on housing needs and recommended strategies for the Collaborative as a whole, and for each member community. The goals of the CDBG Strategic Plan are consistent with the recommended strategies in the report. Northwest suburban communities included: Village of Arlington Heights, Village of Buffalo Grove, Village of Mount Prospect, Village of Palatine, and City of Rolling Meadows.
Senior Housing Needs Assessment	Northwest Suburban Housing Collaborative	This assessment includes an analysis of senior housing needs in the Collaborative area as a whole, and for each member community. The goals of the CDBG Strategic Plan are consistent with the recommended strategies in this report.

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
Village of Mount Prospect Comprehensive Plan	Village of Mount Prospect	The Comprehensive Plan guides planning and development policy for the Village. It is general in nature and serves as an "umbrella plan" to the sub-area and strategic plans which have greater detail on specific areas of the Village. The goals and objectives of the sub-area and strategic plans are drafted in compliance with the Comprehensive Plan but remain standalone documents. Existing sub-area plans are available on the Village website at www.mountprospect.org and include: South Mount Prospect Sub-Area Plan (2020); Downtown Implementation Plan (2013); Bicycle Plan (2012); Northwest Highway Corridor Plan (2011); and Public Transportation System Plan (2009). The Capital Improvement Plan and the Five-Year Consolidated Plan allocate resources necessary to implement the strategies of the Village's Comprehensive Plan.
Village of Mount Prospect 2023-2024 Strategic Plan	Village of Mount Prospect	Each year since 2015, Village staff and Village Board have worked together to complete a Strategic Plan. Short and long-term goals are identified and help ensure the board, staff, and public are each working toward consistent and measurable goals. The Strategic Plan communicates the priorities of Village leadership and a long-term vision for the community.
Community Investment Program (CIP)	Village of Mount Prospect	The CIP is prepared annually by the Finance Department and Village Manager's Office with the help of each Village department. The CIP outlines the next five years of capital expenditures and projects and gives a clear, comprehensive view of the Village's long-term capital needs. The goals in the Strategic Plan are aligned with the goals in the CIP. By contributing CDBG funds to eligible public improvement projects, the Village is able to leverage the Public Works budget and redirect funds to other necessary projects.
2023 Aging in Community Action Plan	Village of Mount Prospect	The mission of the Aging in Community Initiative is to strengthen community infrastructure and systems that enhance the lives of older adults. The Village convened a Task Force composed of community partners and residents with expertise and interest in age-friendly policy and programming to develop a three-year Action Plan. The Action Plan lays out concrete goals and objectives that will enhance age-friendly features of the community and advance Mount Prospect as an accessible, inclusive community where older adults thrive and have the tools to navigate the aging process. The Action Plan goals align with the Strategic Plan goals to address the needs of elderly persons.

Table 3 - Other local / regional / federal planning efforts

Narrative

The Village referred to the priorities and goals established in the 2020-2024 Consolidated Plan as well as the plans described in Table 3 when determining the activities to fund in the PY2024 AAP.

AP-12 Participation - 91.401, 91.105, 91.200(c)

**1. Summary of citizen participation process/Efforts made to broaden citizen participation
Summarize citizen participation process and how it impacted goal-setting**

Refer to PR-15 in the Village's 2020-2024 CDBG Consolidated Plan for the Village's Citizen Participation Plan.

For PY2024, applications for funding were sent to all current subrecipient organizations and posted on the Village website in April 2024. Legal Notice of the public review period for the draft PY2024 Action Plan and the Planning and Zoning Commission meeting was published in the *Daily Herald Newspaper* on June 4, 2024.

The 30-day public review period took place from June 3 through July 2, 2024. The draft Action Plan was available on the Village website and hard copies were available at Village Hall. The draft PY2024 Action Plan made available information (including the amount of assistance anticipated, the various activities that will be undertaken, and the amount that will benefit persons of low- and moderate-income) to citizens, public agencies and other interested parties.

Proposed allocations were discussed at the Planning and Zoning Commission public hearing held on June 27, 2024, which was televised on the Village's cable station. The minutes of the Planning and Zoning Commission meeting are included in the PY2024 AAP attachments. The Action Plan went to the Village Board for a second public hearing on July 16, 2024. A copy of the Resolution will be included with the SF-424 and Certification Attachments submitted to HUD.

Legal Notice of the public review period for the draft First Amendment to the PY2024 Action Plan and the Planning and Zoning Commission meeting was published in the *Daily Herald Newspaper* on June 12, 2025. The 30-day public review period will take place from June 13 through July 13, 2025. The draft Amendment will be available on the Village website and hard copies will be available at Village Hall and the Community Connections Center.

The Amendment will be discussed at the Planning and Zoning Commission public hearing to be held on July 10, 2025, which will be televised on the Village's cable station. The minutes of the Planning and Zoning Commission meeting will be included in the PY2025 AAP attachments. The Action Plan will go to the Village Board for a second public hearing on July 15, 2025. A copy of the Resolution will be included with the SF-424 and Certification Attachments submitted to HUD.

Citizen Participation Outreach

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary comments received	Summary of comments not accepted and reasons	URL
1	Website, Email	Non-targeted/ broad community	On April 8, 2024, the CDBG application was posted to the Village website. Notice via email was also given to past recipients of CDBG funding and interested parties.	10 CDBG grant applications received.	N/A	N/A
2	Public Hearing	Non-targeted/ broad community	On June 4, 2024, a newspaper notice was published concerning the Planning and Zoning Commission meeting on June 27, 2024. The meeting was televised on the Village's cable station. Notice was also emailed to PY2024 applicants for CDBG funds.	No comments were received. See June 27th meeting minutes attached.	N/A	N/A
3	Newspaper notice, Village website, hard copies at Village Hall	Non-targeted/ broad community	On June 4, 2024, a newspaper notice was published concerning the 30-day public review period for the PY2024 Annual Action Plan. The plan was posted on the Village's website and available for review at Village Hall from June 3 to July 2, 2024.	No comments were received.	N/A	N/A
4	Public Hearing	Non-targeted/ broad community	The PY2024 Annual Action Plan was brought before the Village Board on July 16, 2024. The meeting was televised on the Village's cable station.	A resident stated there is a need for affordable housing for workers in the community and asked the Board to consider an Inclusionary Housing Ordinance to increase affordable housing options. A resident asked how the sidewalk improvements qualify under CDBG program, and staff answered that it qualifies under the Low Moderate Area (LMA) eligible activities. A resident asked if funds for sidewalk improvements could or should be allocated to another eligible project not covered by existing Village projects. See July 16 th meeting minutes attached.	N/A	N/A

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary comments received	Summary of comments not accepted and reasons	URL
5	Public Comment Period	Non-targeted/ broad community	On June 13, 2025, a newspaper notice was published concerning the 30-day public review period for the First Amendment to the PY2024 Annual Action Plan. The plan will be posted on the Village's website and available for review at Village Hall and the Community Connections Center from June 13 to July 13, 2025.	Comments will be shared.	N/A	N/A
6	Public Hearing	Non-targeted/ broad community	The First Amendment to the PY2024 Annual Action Plan will be brought before the Village Board on July 15, 2025. The meeting will be televised on the Village's cable station.	Comments will be shared.	N/A	N/A

Table 4 – Citizen Participation Outreach

Expected Resources

AP-15 Expected Resources - 91.420(b), 91.220(c)(1,2)

Introduction

The Village's CDBG allocation is a major source of funding for addressing housing needs and other identified needs of our low-moderate income residents. The Village's expected entitlement allocation is \$268,066 for the Program Year (PY) 2024 Annual Action Plan. This is the fifth year in the Five-Year Consolidated Plan (2020-2024).

Anticipated Resources

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 4				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources : \$	Total: \$		
CDBG	public - federal	CDBG – Eligible activities	\$268,066	\$15,219 \$65,786.36	\$0 \$288,226.27	\$283,285 \$622,078.63	\$0	The expected amount available for Year 5 is \$283,285 \$622,078.63, assuming the following: Actual 2024 Allocation: \$268,066 Estimated 2023 2024 Program Income: \$15,219 \$65,786.36 Estimated Actual 2023 Carryover: \$0 \$288,226.27

Table 5 - Expected Resources – Priority Table

Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied

CDBG funds are leveraged by many sources. Subrecipient agencies leverage the funding in their budgets to assist more residents. The Building & Inspection Services Division and Human Services Department offer many resources for improving the quality of life for low- and moderate-income residents through housing inspections, tenant rights information, food pantries, health clinics, and emergency financial assistance. These services are available for Mount Prospect residents.

The Village of Mount Prospect is able to provide more public infrastructure improvements Village-wide when CDBG funding can be used for projects within low- and moderate-income neighborhoods.

By joining the Cook County's HOME Investment Partnerships Program Consortium, the Village (and investors/ not-for-profit groups pursuing projects in the Village) will be able to apply to the county rather than the state for HOME funds.

If appropriate, describe publicly owned land or property located within the jurisdiction that may be used to address the needs identified in the plan

The Village will not utilize any publicly owned land for Program Year 2024.

Discussion

N/A

Annual Goals and Objectives

AP-20 Annual Goals and Objectives - 91.420, 91.220(c)(3)&(e) - Goals Summary Information

Sort Order	Goal Name	Start Year	End Year	Category	Outcome/ Objective	Needs Addressed	Funding	Goal Outcome Indicator
1	Facilitate Access to Public Services	2024	2025	Non-Homeless Special Needs	Availability- Accessibility/ Suitable Living Environments	Public Services	\$21,392	Public service activities (other than low/ moderate income housing benefit): 89 persons assisted
Description: Public services funded in PY 2024 will be provided by the Children's Advocacy Center, Northwest CASA, Suburban Primary Health Care Council, Connections to Care, and North Suburban Legal Aid Clinic.								
2	Support Homeless/ Continuum of Care Services	2024	2025	Homeless	Availability- Accessibility/ Suitable Living Environments	Homelessness/ Continuum of Care Services	\$21,100	Homelessness prevention: 71 persons assisted
Description: Homeless/ Continuum of Care Services include emergency and transitional housing, outreach, and homeless prevention. Services will be provided by Northwest Compass' housing counseling and assistance program, JOURNEYS - The Road Home which administers the PADS Shelter Program and HOPE Center, and emergency housing and wrap-around services provided by WINGS.								
3	Rehabilitate Supportive Housing	2024	2025	Non-Homeless Special Needs	Availability- Accessibility/ Decent Housing	Public Facilities	\$25,000	Public facility or infrastructure activities for low/ moderate income housing benefit: 1 household / 4 individuals assisted
Description: HUD defines group homes that provide housing and supportive services for adults with disabilities as public facilities. Search Inc has one group home that will be renovated in PY 2024.								
4	Improve Existing Housing Stock	2024	2025	Affordable Housing	Affordability/ Decent Housing	Affordable Housing	\$50,000 \$197,469.63	Homeowner housing rehabilitated: ≥ 3 housing units
Description: North West Housing Partnership will administer the Mount Prospect Single-Family Rehabilitation (SFR) Program. The program includes Single-Family Rehabilitation Loans, Weatherization Grants, and Emergency Repairs. An estimated ≥ 3 homes will be rehabbed each year in PY2024 and PY2025 through the SFR Program. Program income will be directed to this activity as it is received.								
5	Improve Public Infrastructure	2024	2025	Non-Housing Community Development	Sustainability/ Suitable Living Environments	Public Improvements	\$165,793	Public facility or infrastructure activities (other than low/ moderate income housing benefit): 2,500 persons assisted
Description: Public Improvement projects for PY 2024 will include sidewalk improvements within qualifying low/ moderate income census tracts.								

Table 6 – Goals Summary

Estimate the number of extremely low-income, low-income, and moderate-income families to whom the jurisdiction will provide affordable housing as defined by HOME 91.215(b).

The Village participates in the Cook County HOME Consortium and does not receive a direct allocation of HOME funds.

AP-35 Projects - 91.420, 91.220(d)

Introduction

The Annual Action Plan proposes eligible activities to be undertaken in the upcoming Program Year (October 1, 2024 to September 30, 2025) that address goals and priorities established in the Five-Year Consolidated Plan. The Village's responsibility for the Community Development Block Grant funds is to ensure Mount Prospect residents, specifically those qualifying as low/moderate income, are benefiting from the grant.

#	Project Name
1	JOURNEYS The Road Home - Homeless Services
2	Northwest Compass - Housing Counseling & Assistance
3	WINGS – Emergency Shelter
4	Children's Advocacy Center (CAC) - Child Abuse Victim Services
5	Connections to Care - Transportation to Health Services
6	North Suburban Legal Aid Clinic - Comprehensive Civil Legal Aid
7	Northwest CASA - Sexual Violence Intervention Services
8	Suburban Primary Health Care Council (SPHCC) - Access to Care
9	Single-Family Rehabilitation (SFR) Program
10	Search Inc – Andoa CILA Rehab
11	Low/Mod Area Sidewalk Replacement

Table 7 – Project Information

Describe the reasons for allocation priorities and any obstacles to addressing underserved needs

The priorities and goals established in the 2020-2024 Consolidated Plan were the basis for determining activities to fund for PY2024. An obstacle to addressing underserved needs is limited funding and the 15% cap for public service activities.

Staff used HUD guidelines to evaluate applications for CDBG funding, which are as follows:

- Eligible activity according to CDBG categories;
- Fulfills at least one CDBG national objective;
- Primarily benefits low- and moderate-income persons or households;
- Costs of the activity appear to be necessary and reasonable;
- Satisfactory current / past performance of the agency; and
- Addresses a priority need identified in the Village's 2020-2024 Consolidated Plan.

Because of limited funding available to public service agencies, funding requests were further evaluated by staff members of the Community Development Department, Human Services Department, and the Finance Department using the following criteria:

- The administrative capacity of the agency allows for efficient use of funds and compliance with monitoring responsibilities;
- Degree to which program overlaps with services provided by other public agencies or government;
- But for this funding, would the agency be able to provide this program to Mount Prospect residents; and
- Degree to which program fills a gap in services where community needs are not being met.

Although all of the public service agencies provide invaluable services to our residents, special consideration was given to those organizations that a) address multiple priorities, b) provide comprehensive services to aid our residents, and c) use CDBG funding towards direct client costs as opposed to the payroll of employees providing client services.

AP-38 Project Summary
Project Summary Information

The Annual Action Plan (AAP) proposes eligible activities to be undertaken in the upcoming program year (October 1, 2024 to September 30, 2025) that address goals and priorities established in the Five-Year Consolidated Plan. The Village's responsibility for the CDBG funds is to ensure Mount Prospect residents, specifically those qualifying as low- and moderate-income, are benefiting from the grant.

1	Project Name	JOURNEYS The Road Home – Homeless Services
	Target Area	Village of Mount Prospect
	Goals Supported	Support Homeless/ Continuum of Care Services
	Needs Addressed	Homelessness/ Continuum of Care
	Funding	CDBG: \$8,200
	Description	Case management and other social services which may include housing counseling, health care, transportation assistance, vocational counseling, benefits counseling, mental health counseling, and a variety of immediate services (food, clothing, shower, laundry) for the homeless and near-homeless population of Mount Prospect.
	Target Date	9/30/2025
	Estimate the number/ type of families that will benefit	An estimated 35 low/ moderate income Mount Prospect residents will benefit from this program.
	Location Description	Village-wide
	Planned Activities	
2	Project Name	Northwest Compass – Housing Counseling & Assistance
	Target Area	Village of Mount Prospect
	Goals Supported	Support Homeless/ Continuum of Care Services
	Needs Addressed	Homelessness/ Continuum of Care
	Funding	CDBG: \$8,600
	Description	Housing counseling, homeless diversion and prevention, housing navigation, rapid re-housing, and immediate short-term rent assistance to prevent homelessness and/or assist low-income households out of homelessness as quickly as possible.
	Target Date	9/30/2025
	Estimate the number/ type of families that will benefit	An estimated 32 low/ moderate income Mount Prospect residents will benefit from this program.
	Location Description	Village-wide
	Planned Activities	
3	Project Name	WINGS – Emergency Shelter
	Target Area	Village of Mount Prospect
	Goals Supported	Support Homeless/ Continuum of Care Services
	Needs Addressed	Homelessness/ Continuum of Care
	Funding	CDBG: \$4,300
	Description	Emergency shelter, counseling, safety planning, food, clothing, and case management to prevent homelessness among adults and children that are victims of domestic violence.

	Target Date	9/30/2025
	Estimate the number/ type of families that will benefit	An estimated 4 low/ moderate income Mount Prospect residents will benefit from this program.
	Location Description	Village-wide
	Planned Activities	
4	Project Name	Children's Advocacy Center (CAC) – Child Victim & Witness Services
	Target Area	Village of Mount Prospect
	Goals Supported	Facilitate Access to Public Services
	Needs Addressed	Public Services
	Funding	CDBG: \$4,300
	Description	Specialized services to child victims and their non-offending caregivers for allegations of sexual abuse, physical abuse, and witnesses to violence.
	Target Date	9/30/2025
	Estimate the number/ type of families that will benefit	An estimated 32 low/ moderate income Mount Prospect residents will benefit from this program.
	Location Description	Village-wide
	Planned Activities	
5	Project Name	Connections to Care – Transportation to Health Services
	Target Area	Village of Mount Prospect
	Goals Supported	Facilitate Access to Public Services
	Needs Addressed	Public Services
	Funding	CDBG: \$1,792
	Description	One-on-one transportation for frail elderly residents to and from medical and dental appointments.
	Target Date	9/30/2025
	Estimate the number/ type of families that will benefit	An estimated 29 low/ moderate income Mount Prospect residents will benefit from this program.
	Location Description	Village-wide
	Planned Activities	
6	Project Name	North Suburban Legal Aid Clinic – Comprehensive Civil Legal Aid
	Target Area	Village of Mount Prospect
	Goals Supported	Facilitate Access to Public Services
	Needs Addressed	Public Services
	Funding	\$2,900
	Description	Direct civil legal services in the areas of housing, domestic violence, and immigration for low-income residents in Mount Prospect.
	Target Date	9/30/2025
	Estimate the number/ type of families that will benefit	An estimated 3 low/ moderate income Mount Prospect residents will benefit from this program.
	Location Description	Village-wide
	Planned Activities	

7	Project Name	Northwest CASA – Sexual Violence Intervention Services
	Target Area	Village of Mount Prospect
	Goals Supported	Facilitate Access to Public Services
	Needs Addressed	Public Services
	Funding	CDBG: \$6,600
	Description	Specialized counseling, crisis intervention and advocacy services for Mount Prospect residents who are victims of sexual abuse and sexual assault, of all ages, and to their significant others who have been impacted.
	Target Date	9/30/2025
	Estimate the number/ type of families that will benefit	An estimated 5 low/ moderate income Mount Prospect residents will benefit from this program.
	Location Description	Village-wide
	Planned Activities	
8	Project Name	Suburban Primary Health Care Council (SPHCC) – Access to Care
	Target Area	Village of Mount Prospect
	Goals Supported	Facilitate Access to Public Services
	Needs Addressed	Public Services
	Funding	CDBG: \$5,800
	Description	Access to primary medical care to low-income uninsured and underinsured residents, including physician office visits, lab and radiology testing, prescription medications, and behavioral health services.
	Target Date	9/30/2025
	Estimate the number/ type of families that will benefit	An estimated 20 low/ moderate income Mount Prospect residents will benefit from this program.
	Location Description	Village-wide
	Planned Activities	
9	Project Name	Single-Family Rehabilitation (SFR) Program
	Target Area	Village of Mount Prospect
	Goals Supported	Improve Existing Housing Stock
	Needs Addressed	Affordable Housing
	Funding	CDBG: \$50,000 \$197,469.63
	Description	Due to the age of housing stock, many homes are in need of repairs or energy efficient upgrades. The cost of housing rehabilitation is often a burden for low/ moderate income homeowners. The Single-Family Rehabilitation Loan provides a 0% interest loan up to \$25,000 for repairs/ improvements to eligible households. The Weatherization Grant provides a matching grant up to a maximum of \$1,500. The Emergency Repair Grant / Loan assists eligible households that face an emergency condition or serious health and safety issues. Program income will be directed to this activity as it is received. The Mount Prospect SFR Program will be administered by North West Housing Partnership.
	Target Date	9/30/2025

	Estimate the number/ type of families that will benefit	An estimated 23 low/ moderate income households will benefit from this program in each year PY2024 and PY2025.
	Location Description	Village-wide
	Planned Activities	
10	Project Name	Search Inc – Andoa CILA Rehab
	Target Area	Village of Mount Prospect
	Goals Supported	Rehabilitate Supportive Housing
	Needs Addressed	Public Facilities
	Funding	CDBG: \$25,000
	Description	Search Inc operates group homes for adults with developmental and intellectual disabilities. Search maintains eight group homes in Mount Prospect. The residence on Andora is home to four men with intellectual and developmental disabilities. Funds will be used to construct an accessible deck, ramp, and concrete walkway.
	Target Date	9/30/2025
	Estimate the number/ type of families that will benefit	1 household consisting of 4 men with disabilities.
	Location Description	1818 Andoa Ln
	Planned Activities	
11	Project Name	Low/Mod Area Sidewalk Replacement
	Target Area	Low-moderate income census block groups
	Goals Supported	Improve Public Infrastructure
	Needs Addressed	Public Improvements
	Funding	CDBG: \$165,793
	Description	This project involves the removal of hazardous and deteriorated public sidewalk and replacement with new concrete sidewalk.
	Target Date	9/30/2025
	Estimate the number/ type of families that will benefit	An estimated 2,500 low/ moderate income Mount Prospect residents will benefit from this Project.
	Location Description	Low/ moderate income census tracts within the Village.
	Planned Activities	

Table 8

AP-50 Geographic Distribution - 91.420, 91.220(f)**Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed**

CDBG program funds are spent within the corporate limits of Mount Prospect. Funding for public improvement projects are used in qualifying census blocks. The housing rehabilitation programs are Village-wide for qualifying households and similarly, subrecipient organizations provide services to all Mount Prospect residents meeting CDBG income criteria.

Geographic Distribution

Target Area	Percentage of Funds
Low-moderate income census block groups	59% 27%
Village of Mount Prospect	41% 73%

Table 9 - Geographic Distribution**Rationale for the priorities for allocating investments geographically**

Funding for public improvement and public facility projects are used in qualifying census block groups to benefit low-moderate residents living in these areas.

Discussion

If known at the time the Annual Action Plan is submitted to HUD, specific locations for projects are indicated in the AAP. Some project locations will be identified during the program year such as locations of homes under the Single Family Rehabilitation Program and public sidewalk improvements.

AP-75 Barriers to affordable housing -91.420, 91.220(j)

Introduction

The Illinois Housing Development Authority (IHDA) determined that 25.7% of the Village's housing stock is affordable. Housing affordability is a growing challenge in many places in the United States. Local Housing Solutions (a national housing policy organization) identifies four main reasons for this:

- 1) Wages have not kept pace with housing costs;
- 2) Developing and operating new housing is costly;
- 3) Regulation can restrict the supply of new housing; and
- 4) Federal funding for housing assistance has been declining for decades.¹

Actions it planned to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment

The Village has reduced or eliminated permitting fees for senior developments, accessibility projects, and single-family rehabilitation projects if the improvement is serving low- and moderate-income individuals or households.

As a CDBG grantee, the Village is required to comply with the Fair Housing Act to affirmatively further fair housing. The Village is currently participating in development of a regional Assessment of Fair Housing. Regional participants include Cook County, CDBG entitlement communities within Cook County, and local public housing authorities. The regional assessment of fair housing will outline additional actions that the Village can take to reduce barriers to affordable housing.

Discussion

Mount Prospect will continue to advance housing affordability through strategic planning and collaborative efforts at the local and regional level. In addition to the regional Assessment of Fair Housing, it may be necessary to revisit the recommendations of the recent housing studies (Homes for a Changing Region, NWSHC Senior Housing Assessment) to evaluate the progress that has been made and recalibrate our efforts in the face of our latest challenge – COVID-19. The Village has been participating in the Metropolitan Mayors Caucus Housing and Community Development Committee to identify housing challenges at the local and regional level, as well as to identify local housing data needs.

¹ <https://www.localhousingolutions.org/learn/why-is-housing-unaffordable/>

AP-85 Other Actions – 91.420, 91.220(k)

Introduction

The Village continually assesses the needs of the community, and in collaboration with local municipalities and the Cook County Consortium, works to close service gaps, maintain affordable housing, reduce lead-based paint hazards, reduce the number of poverty-level families, develop institutional capacity, and enhance public-private partnerships.

Actions planned to address obstacles to meeting underserved needs

HUD allows entitlement communities to use a maximum of 15% of CDBG entitlement funds plus 15% of the previous year's program income for public service programs. The Village has historically used the maximum amount allowed and continues to see an increase in the requested funding amounts. The subrecipients provide invaluable services and activities for the low- and moderate-income residents of Mount Prospect. Therefore, the Village will continue to monitor subrecipients to ensure that CDBG funds are used efficiently and effectively to meet the underserved needs of the Mount Prospect community by identifying funding overlaps, gaps, and administrative capacity of the subrecipient agencies.

An obstacle to meeting underserved needs is the limited amount of developable land, rental units, and affordable housing for low- and moderate-income residents. The Village's CDBG Single-Family Rehabilitation Loan Program, Home Weatherization Grant Program, and Emergency Repair Program alleviate some of the obstacles to affordable housing by providing financial assistance to eligible low- and moderate-income residents of Mount Prospect to rehabilitate and fix their homes. Also, the Village continues to work with businesses interested in building senior housing and housing for residents with special needs, such as the Horizon Senior Living Community and Myers Place.

Another obstacle to the delivery of services is the identification of populations and individuals who might be eligible for assistance such as the Single-Family Rehabilitation Loan Program or Emergency Repair Program. The Community Connections Center will continue to provide information to residents and businesses to ensure the population is aware of all services available by the Village, other units of government, and social service organizations.

Broadband access for low- and moderate-income households is federally subsidized by the Federal Communication Commission (FCC) Affordable Connectivity Program in partnership with private companies such as AT&T, Comcast, and RCN. Residents are encouraged to visit the FCC website or the Citizens Utility Board website to see if they are eligible and to complete an application.

Actions planned to foster and maintain affordable housing

The Illinois Housing Development Authority (IHDA) determined that 25.7% of the Village's housing stock is affordable.² Mount Prospect is investigating options to maintain affordability. In PY2024, the Village expects to assist at least 23 households increase housing affordability through rehabilitation and emergency repair programs. The organizations funded through public service dollars will increase the

² [IHDA 2018 Report on Statewide Local Government Affordability](#)

amount of affordable units by providing rental assistance and other housing activities.

The Village has supported affordable housing projects with CDBG funds. Myers Place is a mixed-use permanent supportive housing development comprised of commercial spaces and affordable housing rental apartments. Residents are supported by social service staff, both onsite and through community linkages. One of the occupants of Myers Place, Kenneth Young Center, is the existing community mental health agency in the township and has created a satellite office in this building. Access to high-quality, affordable housing is one of the most critical obstacles for people with mental illness to move toward recovery. The Village provided CDBG funding for property acquisition for the Alden Foundation's Horizon Senior Living Community, which provides 91 housing units and supportive services to our elderly, low- and moderate-income residents.

Actions planned to reduce lead-based paint hazards

The Village is aware of the health risks, especially to children, that exist in older homes due to the presence of lead-based paint. The Village will continue to provide information and support lead-based paint testing to Village residents.

The Village complies with HUD's lead-based paint regulations with respect to the Village's housing rehabilitation programs. The required notifications, lead hazard testing, and lead hazard treatment protocols are followed.

Refer to SP-65 in the 2020-2024 Consolidated Plan for more information.

Actions planned to reduce the number of poverty-level families

The federal government has devised several programs such as SNAP, public housing, and Medicaid to address the immediate needs of those persons in poverty. The Village plays an important role in publicizing, connecting, and coordinating the available resources that can address the problems of income-challenged residents.

The Village provided CDBG funds to a variety of anti-poverty public service programs that assist low- and moderate-income residents. Low- and moderate-income residents would not be able to afford these services without assistance from HUD, the Village, and the subrecipient agencies. Available services include:

- The Single Family Rehabilitation and Emergency Repair Programs reduce the cost burden to homeowners who cannot afford to do rehab work to their properties.
- Northwest Compass Inc provide services for housing, budgeting, and skill building.
- The HOPE Day Resource Center provides case management, mental health counseling, housing coordination, vocational training, and a variety of immediate services (food, clothing, supplies).
- WINGS has a continuum of housing ranging from emergency shelter through permanent supportive housing that allows homeless women to have a housing solution based on their individual needs.

Direct services are available to residents through the Human Services Department which consist of assessments, short term counseling, case management, entitlement benefit application assistance, emergency financial assistance, court advocacy, crisis intervention, and nursing and homebound care for

seniors and the disabled. Programs and clinics address health education, provide health screenings, work with at risk adolescents and preschool age children, provide opportunities for participation in health activities and support groups, and provide other educational opportunities. The Human Services Department operates a food pantry and a medical lending closet year round. When necessary, clients are referred to other area agencies and programs for assistance.

The Mount Prospect Community Connections Center is the south branch of the Human Services department. The center offers centralized information and referral for all residents in South Mount Prospect and educational programs for families.

Refer to SP-70 in the 2020-2024 Consolidated Plan for more information.

Actions planned to develop institutional structure

The Village continues to address affordable housing and other community needs within the area by coordinating its efforts with private and non-profit agencies and organizations. The Village regularly works with regional planning groups, such as the Metropolitan Mayors Caucus (MMC), the Chicago Metropolitan Agency for Planning (CMAP), and the Metropolitan Planning Council (MPC). The Village participates in the MMC Housing and Economic Development Committee, as well as the MMC Age-Friendly Communities Collaborative.

Refer to SP-40 in the 2020-2024 Consolidated Plan for more information.

Actions planned to enhance coordination between public and private housing and social service agencies

Communication between the public, private, and not-for-profit agencies is critical to the provision of housing and community development programs in the Village. Without open communication between these groups, it is unlikely that the housing strategies set forth in this plan will be successful. The Village of Mount Prospect coordinates with different entities to provide the resources necessary to meet the community's needs. Monthly meetings with service providers and governmental organizations are held at the Village's Human Services Department. The group discusses upcoming events and trends in their respective fields. The Community Connections Center hosts communication meetings and encourages partnerships between local service providers.

Discussion

N/A

Program Specific Requirements

AP-90 Program Specific Requirements – 91.420, 91.220(l)(1,2,4)

Introduction

The Village is not anticipating urgent need activities for the 2024 program year and estimates that 100 percent of the CDBG funds will be used for activities that benefit persons of low and moderate income.

Community Development Block Grant Program (CDBG)

Reference 24 CFR 91.220(l)(1)

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed	0
2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan	0
3. The amount of surplus funds from urban renewal settlements	0
4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan.	0
5. The amount of income from float-funded activities	0
Total Program Income	0

Other CDBG Requirements

1. The amount of urgent need activities	0
2. The estimated percentage of CDBG funds that will be used for activities that benefit persons of low and moderate income	100.00

Overall Benefit - A consecutive period of one, two or three years may be used to determine that a minimum overall benefit of 70% of CDBG funds is used to benefit persons of low and moderate income. Specify the years covered that include this Annual Action Plan.

Discussion

The period of one year is used to determine that a minimum overall benefit of 70% of CDBG funds is used to benefit persons of low and moderate income.

Attachments

PY2024 CDBG Budget

PY 2024 CDBG Budget (October 1, 2024 - September 30, 2025)			
Priority Needs	PY 2024 Funding Requests	PY 2024 Budget	Comments
Homelessness/Continuum of Care			
JOURNEYS The Road Home	\$13,000	\$8,200	
Northwest Compass	\$30,000	\$8,600	
WINGS	\$6,000	\$4,300	
SUB-TOTAL	\$49,000	\$21,100	See note #2
Public Services			
Children's Advocacy Center	\$6,000	\$4,300	
Connections to Care	\$1,800	\$1,792	
North Suburban Legal Aid Clinic	\$5,000	\$2,900	
Northwest CASA	\$15,000	\$6,600	
Suburban Primary Health Care Council	\$7,500	\$5,800	
SUB-TOTAL	\$35,300	\$21,392	See note #2
Affordable Housing			
Single Family Rehab / Weatherization / Emergency Repair*	\$50,000	\$50,000	
SUB-TOTAL	\$50,000	\$50,000	
Public Facilities			
Search Inc Group Home Rehab	\$25,000	\$25,000	
SUB-TOTAL	\$25,000	\$25,000	
Public Improvements			
Low/Mod Area Sidewalk Improvements	\$200,000	\$165,793	
SUB-TOTAL	\$200,000	\$165,793	
TOTAL FUNDS COMMITTED		\$283,285	
PY2024 HUD Allocation		\$268,066	
Estimated PY2024 Program Income*		\$0	See notes #1,3
Estimated PY2023 Carry Over		\$15,219	
TOTAL FUNDS AVAILABLE		\$283,285	

8/22/2024

Notes:

1. Program income is generated from repayment of 0% interest loans from the single-family rehabilitation program. Program income received in PY2024 will be programmed after it is received.
2. Public services expenditures are subject to a 15% cap based on the 2024 formula allocation plus the 2023 program income.
3. Numbers with * are subject to change.

Citizen Participation – Notice, Minutes, Comments

Website Announcement for PY2024 Request for Proposals

PY 2024 CDBG Application Deadline is April 29, 2024

The Village is seeking applications for its Community Development Block Grant (CDBG) Program for the 2024 Program Year (October 1, 2024 to September 30, 2025.) Applications may be obtained from the Village's Community Development Department or by clicking the link below.

[Download PY 2024 CDBG Application](#)

Proposals must be submitted no later than Monday, April 29, 2024, at 5:00 p.m. Hard copy or digital submissions are accepted. All proposals must address one of three CDBG national objectives: benefit to low and moderate-income persons; aid in the prevention or elimination of slums and blight; or alleviate conditions posing a serious and immediate threat to the health and welfare of the community.

Regulations regarding eligible activities are located in the Community Development Department at 50 South Emerson Street. For an application or more information about the Village of Mount Prospect CDBG Program, please contact the Planning & Zoning Division at 847-818-5328.

Certificate of Publication for June 27, 2024 Public Hearing and June 3 – July 2, 2024 Public Comment Period

NOTICE
To All Interested Parties

THE VILLAGE OF MOUNT PROSPECT, ILLINOIS, is preparing a draft of the Program Year (PY) 2024 Action Plan, which allocates Community Development Block Grant (CDBG) funds from the US Department of Housing and Urban Development (HUD) for the period October 1, 2024 to September 30, 2025. The draft document allocates funds to programs which address the national objectives for benefiting low- and moderate-income persons or households and the priorities described in the Strategic Plan component of the Village of Mount Prospect 2020-2024 Consolidated Plan.

All interested parties are invited to attend a Public Hearing of the Village's Planning and Zoning Commission on June 27, 2024 at 7:00 pm in the 3rd Floor Board Room of Mount Prospect Village Hall, 50 South Emerson Street, Mount Prospect, Illinois. At this meeting we will review our preliminary recommendations and collect public comments. Organizations that are applying for funding will be encouraged to attend this meeting, give a brief presentation and be available for questions.

The PY 2024 Action Plan will be available for public review and comment from June 3, 2024 through July 2, 2024 in the Community Development Department, located in the Mount Prospect Village Hall (50 South Emerson Street), the Mount Prospect Public Library (10 South Emerson Street), and posted on the Village website at www.mountprospect.org. The public is invited to review the PY 2024 Action Plan and submit comments.

For more information about the CDBG Program, please contact the Mount Prospect Community Development Department at (847) 618-5328.

Published in Daily Herald June 4, 2024 (4616454)

CERTIFICATE OF PUBLICATION

Paddock Publications, Inc.

Northwest Suburbs
Daily Herald

Corporation organized and existing under and by virtue of the laws of the State of Illinois, DOES HEREBY CERTIFY that it is the publisher of the Northwest Suburbs **DAILY HERALD**. That said Northwest Suburbs **DAILY HERALD** is a secular newspaper, published in Arlington Heights, Cook County, State of Illinois, and has been in general circulation daily throughout Cook County, continuously for more than 50 weeks prior to the first Publication of the attached notice, and a newspaper as defined by 715 ILCS 5/5.

I further certify that the Northwest Suburbs **DAILY HERALD** is a newspaper as defined in "an Act to revise the law in relation to notices" as amended in 1992 Illinois Compiled Statutes, Chapter 715, Act 5, Section 1 and 5. That a notice of which the annexed printed slip is a true copy, was published 06/04/2024 in said Northwest Suburbs **DAILY HERALD**. This notice was also placed on a statewide public notice website as required by 5 ILCS 5/2.1.

BY *Daule Baltz*
Designee of the Publisher of the Daily Herald

Control # 4616454



Public Notice for June 27, 2024 Public Hearing and June 3 – July 2, 2024 Public Comment Period

MAYOR

Paul Wm. Hoefert

TRUSTEES

Vincent J. Dante
Agostino S. Filippone
Terri Gens
William A. Grossi
John J. Matuszak
Colleen E. Saccotelli



VILLAGE MANAGER

Michael J. Cassady

VILLAGE CLERK

Karen Agoranos

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Village of Mount Prospect

50 S. Emerson Street, Mount Prospect, Illinois 60056

NOTICE

To All Interested Parties

THE VILLAGE OF MOUNT PROSPECT, ILLINOIS, is preparing a draft of the Program Year (PY) 2024 Action Plan, which allocates Community Development Block Grant (CDBG) funds from the US Department of Housing and Urban Development (HUD) for the period October 1, 2024 to September 30, 2025. The draft document allocates funds to programs which address the national objectives for benefiting low- and moderate-income persons or households and the priorities described in the Strategic Plan component of the Village of Mount Prospect 2020-2024 Consolidated Plan.

All interested parties are invited to attend a Public Hearing of the Village's Planning and Zoning Commission on June 27, 2024 at 7:00 pm in the 3rd Floor Board Room of Mount Prospect Village Hall, 50 South Emerson Street, Mount Prospect, Illinois. At this meeting we will review our preliminary recommendations and collect public comments. Organizations that are applying for funding will be encouraged to attend this meeting, give a brief presentation and be available for questions.

The PY 2024 Action Plan will be available for public review and comment from June 3, 2024 through July 2, 2024 in the Community Development Department, located in the Mount Prospect Village Hall (50 South Emerson Street), the Mount Prospect Public Library (10 South Emerson Street), and posted on the Village website at www.mountprospect.org. The public is invited to review the PY 2024 Action Plan and submit comments.

For more information about the CDBG Program, please contact the Mount Prospect Community Development Department at (847) 818-5328.

Website Announcement for June 27, 2024 Public Hearing and June 3 – July 2, 2024 Public Comment Period

6/3/24, 10:09 AM

Community Development Block Grant (CDBG) | Village of Mount Prospect, IL

Community Development Block Grant (CDBG)

Since 1981, the Village of Mount Prospect has received an allocation of Community Development Block Grant (CDBG) funds from the U.S. Department of Housing and Urban Development (HUD). CDBG funds are intended to create viable communities by providing decent housing, a suitable living environment, and expanded economic opportunities for low- and moderate-income residents.

The Village is an "entitlement community" (having a population over 50,000) and develops its own program and funding priorities. HUD requires the Village to adopt a Five-Year Consolidated Plan and an Annual Action Plan. The Consolidated Plan explains the community's needs and priorities as well as the programs and projects it intends to fund. The Annual Action Plan explains how the Village will use CDBG funds during each fiscal year.

The Village has granted CDBG funds for the following priority needs:

- Public Services
- Affordable Housing
- Public Facilities
- Public Improvements
- Homelessness/ Continuum of Care Services

For more information about the CDBG Program, please contact the Community Development Department at (847) 818-5328.

PY2024 Action Plan Public Comment Period: June 3 – July 2, 2024

The Village has prepared a draft of the Program Year (PY) 2024 Annual Action Plan (AAP), which allocates CDBG entitlement funds for the period October 1, 2024 to September 30, 2025. The proposed projects address the national objectives for benefiting low- and moderate-income persons or households and the priorities described in the Village of Mount Prospect 2020-2024 Consolidated Plan.

The PY 2024 AAP will be available for public review and comment from June 3 through July 2, 2024 in the Community Development Department, located in the Mount Prospect Village Hall (50 South Emerson Street), the Mount Prospect Public Library (10 South Emerson Street), and posted at the link below. Free copies of the plans are available to citizens and interested parties upon request, including formats accessible to persons with disabilities.

The public is invited to review the PY 2024 Action Plan and submit comments to:

Community Development Department
Attn: CDBG Program
50 S Emerson St

<https://www.mountprospect.org/departments/community-development/housing-programs/community-development-block-grant-cdbg>

1/2

Mount Prospect, IL 60056

alalagos@mountprospect.org

PY2024 Action Plan Public Hearing: June 27, 2024

All interested parties are invited to attend a Public Hearing of the Village's Planning and Zoning Commission on June 27, 2024 at 7:00 pm in the 3rd Floor Board Room of Mount Prospect Village Hall, 50 South Emerson Street, Mount Prospect, Illinois. At this meeting we will review our preliminary recommendations and collect public comments for the PY2024 Action Plan. Public service organizations that are applying for funding will be encouraged to attend this meeting, give a brief presentation and be available for questions.

2023 Annual Action Plan



The Annual Action Plan includes the projects and the funding allocations for the program year. It is a list of programs, projects, or activities that are in line with the approved Five-Year Consolidated Plan. The 2023 Action Plan covers the period from October 1, 2023 through September 30, 2024. The Village adopted the 2023 Action Plan in July 2023.

[2023 Action Plan](#)

2022 Annual Action Plan / 2022 CAPER



2021 Annual Action Plan / 2021 CAPER



2020-2024 Consolidated Plan / 2020 Action Plan / 2020 CAPER



**MINUTES OF THE REGULAR MEETING OF THE
PLANNING & ZONING COMMISSION**

PY2024 CDBG ACTION PLAN Hearing Date: June 27, 2024

PROPERTY ADDRESS: 50 South Emerson Street

PETITIONER: The Village of Mount Prospect

PUBLICATION DATE: June 4, 2024

REQUEST: Community Development Block Grant 2024 Action Plan and
Funding Requests

MEMBERS PRESENT: Joseph Donnelly
William Beattie
Ewa Weir
Walter Szymczak

MEMBERS ABSENT: Donald Olsen
Greg Miller
Thomas Fitzgerald

STAFF MEMBERS PRESENT: Antonia Lalagos – Development Planner

INTERESTED PARTIES: Organizations applying for CDBG funds

Chairman Donnelly called the meeting to order at 7:01 PM. Commissioner Beattie made a motion seconded by Commissioner Szymczak to approve the minutes from the Planning and Zoning Commission meeting on May 27, 2024. The minutes were approved 4-0.

Chairman Donnelly introduced the first item of business: Community Development Block Grant (CDBG) Program Year 2024 Action Plan and Funding Requests.

Ms. Lalagos provided a brief background on the CDBG program and explained that CDBG funds must be used for activities that primarily benefit the Village's low- and moderate-income residents. She reviewed the planning documents and public participation process required for the CDBG program. Ms. Lalagos stated that the draft CDBG 2024 Action Plan proposes eligible activities for the time period of October 1, 2024 through September 30, 2025. She noted that funding for the Action Plan comes from three sources: the annual grant allocation; program income; and carryover funds. Ms. Lalagos displayed the census blocks of the Village that are currently eligible for CDBG funding, but noted there will be an update for the 2024 program year depending on when HUD releases the new data. Ms. Lalagos stated that the Village will adopt a new five-year Consolidated Plan next year.

Ms. Lalagos explained that the amount of funding that can be allocated for public services is limited by HUD to a maximum of 15% of the annual grant allocation plus 15% of the prior year program income. Based on these guidelines, the Village is estimating \$42,793 is available in program year 2024 for public

service programs, or approximately 50% of the public service funding requests received. She stated that the Planning & Zoning Commission has the responsibility to review funding requests from non-Village agencies and make recommendations concerning those requests. Ms. Lalagos reviewed the draft 2024 budget and the timeline for adopting and submitting the 2024 Action Plan to HUD. She stated that the draft 2024 Action Plan is currently available for a 30-day public review period from June 3 – July 2. Ms. Lalagos announced that the applicant organizations were invited to attend the meeting this evening to describe their organizations' work and what they propose to do with the CDBG funding.

Ms. Lalagos provided an update about the Connections Field Project as well as the Lions Memorial Park Project. CDBG funds were used for the Connections Field Project to build a field outside of Euclid Elementary school. She reported that the field is open from dawn to dusk for public use, though it is limited to student use during school hours during the school year. CDBG funds were used for the Lions Memorial Park Project to redo their walking paths. The walking paths were installed earlier this spring along with outdoor workout machines.

There were no questions for staff at this time.

Chairman Donnelly opened the hearing to the subrecipients. Chairman Donnelly swore in the following persons:

Greg Davenport / North Suburban Legal Aid Clinic / 3500 Western Ave Ste 2A, Highland Park

Mr. Davenport explained that the North Suburban Legal Aid Clinic is a nonprofit organization that provides free legal services to at-risk low-income individuals in the areas of housing, domestic violence, and immigration. Mr. Davenport reported that the agency has grown rapidly since inception in 2015 due to needs of the community. He added that the agency now has more than 40 staff members, including more than 20 licensed attorneys. Mr. Davenport stated that the agency opened over 2,400 cases for clients in 2023. He added that the agency served more than 88 people from Mount Prospect last year and are on track to exceed that number this year. Mr. Davenport stated that the agency has held monthly virtual clinics with Mount Prospect residents. Mr. Davenport explained that the CDBG funding supports the agency's core services for domestic violence, housing, and immigration practices.

Commissioner Weir asked Mr. Davenport if the agency had a facility in Mount Prospect. Mr. Davenport replied that the agency only has one physical location, but they do off-site presentations and meetings in locations like the library.

Commissioner Weir asked if the agency also gathers funds from other communities. Mr. Davenport stated that the budget this year will exceed \$4 million and is all through charitable sources.

Commissioner Weir asked if the attorneys are employees of the agency or if they are volunteers. Mr. Davenport replied that they have more than 20 licensed attorneys who are full-time employees and that they also have a pro-bono department who recruit volunteer attorneys for events and a few others who volunteer for 10-12 hours per week.

Amy Gall / Connections to Care / 1801 N Central Ave, Arlington Heights

Ms. Gall explained that Connections to Care provides older adults with one-on-one transportation to their medical and dental appointments. The average age of riders is 86 years old and most have low or fixed incomes. Ms. Gall stated that the program meets a critical and ongoing need of transportation for

older adults. She added that Connections to Care is not only a transportation service, but also provides companionship, compassion, and communication. Ms. Gall noted that the CDBG funds granted to Connections to Care would be used to provide rides to residents of Mount Prospect. She stated that all rides are free, and while passengers are asked to give a donation of \$7.50, there is no required payment. Ms. Gall noted that passenger donations only cover 25% of overall costs.

Commissioner Beattie asked how residents request a ride and Ms. Gall answered that residents complete an application and once registered, they call the office and schedule a ride. Ms. Gall noted that they require a minimum of a seven-day notice so that the volunteer drivers can schedule the ride. Ms. Gall added that Connections to Care is a part of the Transportation Work Group as a part of the Aging in Community Initiative. The Work Group has visited some of the low-income senior communities in Mount Prospect to tell them about Connections to Care. There is also an event coming up in August at the Mount Prospect Library where they will give a presentation on their program. The agency works Catholic Charities, the Kenneth Young Center, and local hospitals.

Rebecca Plascencia / Northwest Center Against Sexual Assault (Northwest CASA) / 415 W Golf Rd, Arlington Heights

Ms. Plascencia expressed gratitude because the Village has been providing funding to Northwest CASA for 15 years. She stated that the Northwest CASA is the local crisis center and has been around since 1975 serving survivors of sexual violence. She listed the functions of the organization, the first of which were prevention services, where they are in the schools giving prevention education for all age groups. She stated that the other services fall within the sexual violence intervention program which is completely free to clients; this includes specialized trauma-informed counseling, legal advocacy, medical advocacy at 11 local hospitals, and a 24-hour crisis hotline, available to all residents of Mount Prospect who have been impacted. Ms. Plascencia reported that the CDBG funds go towards their sexual violence intervention program, which includes counseling, medical and legal advocacy and the 24-hour hotline. She stated that all Northwest CASA services are free. Ms. Plascencia shared that Northwest CASA was awarded \$1 million in capital funds, and they are looking for a new space to relocate their offices.

Commissioner Weir asked if the new space is for shelter space or an office space. Ms. Plascencia answered that the new space will be their main administrative office, and hold counseling and medical advocacy teams.

Commissioner Weir asked how many people use their services and if it has grown. Ms. Plascencia answered that they are averaging about 900 calls a year on their 24-hour hotline while in 2012 they only had about 250 calls.

Trina Grogen / Search Inc / 1925 N Clybourn Ave, Chicago

Ms. Grogen thanked the Village for having her at the meeting. She explained that Search Inc is a non-profit organization that provides housing, employment, clinical and supportive services for people with developmental and intellectual disabilities. They currently have 27 community-based homes in the city and the suburbs. Mount Prospect is home to 46 individuals in eight homes, and the largest Search adult learning site. She states that Mount Prospect has provided support for their homes through the CDBG grant. Ms. Grogen explained that the funds for this year will provide an accessible landing, ramp and concrete walkway at one of their homes in Mount Prospect. The home houses four men with developmental and intellectual disabilities who are all low income and aging. She explained that the outdoor space at the home is currently inaccessible to the residents and with the CDBG grant they

would be able to use the outdoor space. Ms. Grogen thanked the Village as they continue to help Search Inc. year-round.

Susanne Ploger / Journeys | The Road Home / 1140 E Northwest Highway Palatine

Ms. Ploger thanked the Commission for the support they have given Journeys. She reported that they have seen a huge increase in need for services. They built a new building and have been able to restart their shelter program. Ms. Ploger explained that their interim shelter program is now open four nights a week but they are striving to get enough volunteers to be open seven nights a week.

Commissioner Weir asked where the facility is located and Ms. Ploger responded that their facility is at 1140 E Northwest Highway in Palatine.

Commissioner Weir asked how many beds the facility has. Ms. Ploger answered that they can shelter up to 40 people and they also have a family room. She noted that once they are open seven nights a week, they will open the seven transitional housing units.

Commissioner Beattie asked if they still had a partnership with local churches. Ms. Ploger confirmed they still have partnerships with local churches, and they have just restarted their PADS program.

Kimberly Mertz / Suburban Primary Health Care Council (Access to Care) / 2225 Enterprise Dr, Westchester

Ms. Mertz stated that Access to Care has provided primary health care services to low income uninsured and underinsured Suburban Cook County residents since 1988. She detailed the three components of the program: primary care physicians for \$5 per visit, lab and radiology for \$5 per test, and prescriptions for \$15-40 for a 30-day supply. She noted these services are provided on an unlimited as needed basis. Ms. Mertz reported that the agency has behavioral health services, opioid risk management, flu/pneumonia vaccines, and diabetic test strips for free. She stated that the purpose of the organization is to provide primary health care services to those who are not eligible for State or Federal programs, who go to the ER for illnesses, or who don't seek care at all. Ms. Mertz reported that last year, Access to Care served 5000 people in Suburban Cook County and they have served 185 of Mount Prospect residents since January 2024. She thanked the Village for their historical support and partnership.

Commissioner Weir asked how many employees they have, and Ms. Mertz responded that they have eight full time employees in the office.

Commissioner Beattie asked if they have cooperating physicians and Ms. Mertz responded in the affirmative. She stated that they contract with physicians all over suburban Cook County as well as contracts with nearly every pharmacy in suburban Cook County so that their clients can get the medicine they need.

Luticia Fiorito / WINGS Program Inc / 5104 Tollview Dr, Rolling Meadows

Ms. Fiorito stated that WINGS has already provided 113 nights of shelter to Mount Prospect residents this year. She explained that with a night of shelter, the resident can choose between the suburban location or the city shelter so they can get as far away as possible from their abuser. They also receive transportation to the shelter. Ms. Fiorito stated that recently WINGS opened the Foglia Family Resource center and at this center domestic violence victims can receive community counseling.

Commissioner Weir asked where the location of the safe house was and Ms. Fiorito responded that she was not able to give out that information.

Paula Bush/ North West Housing Partnership / 1701 E Woodfield Rd, Schaumburg

Ms. Bush thanked the Commission and staff for the invitation to speak about administration of the Single-Family Rehabilitation program. She stated that North West Housing Partnership has brought together private and public resources since 1990 to administer affordable housing programs. Currently North West Housing Partnership administers housing rehabilitation programs on behalf of other municipalities, including Schaumburg, Des Plaines, Hoffman Estates, Streamwood, and Skokie. She noted they are proud to add Mount Prospect to the list. Ms. Bush stated that she has been with the agency for 16 years and has a HUD certification and an Executive Certification in home modification. The other director at the agency holds an Executive Certification and a HUD certification in housing counseling, and the project manager has over 20 years' experience as a project manager and inspector. Ms. Bush stated that the agency partnered with Johns Hopkins University to provide the CAPABLE Project, which brings a nurse, occupational therapist, and handyman to seniors' homes to help them age in place. She noted they also administer a handyman program and home modification program for residents of Mount Prospect. Ms. Bush relayed a story about a recent home rehabilitation project where an elderly resident was able to repair and stay in their home thanks to CDBG funds. She concluded that the CDBG program is a great program, and she looks forward to working with the Village of Mount Prospect.

Commissioner Beattie asked if there was a threshold to qualify for the program or how they select homes to fix up. Ms. Bush responded that the client contacts them directly and goes through a prequalification process to see if they are eligible. She explained that HUD has income requirements, so the agency verifies their income, ensures they have a current mortgage, and up to date property taxes. If they do not meet some of the program criteria, the agency will provide housing counseling to help them get current.

Commissioner Beattie asked if the Village connects people to the agency. Ms. Bush answered that sometimes the Village provides a referral, or clients find the program through networking, through public presentations, or connections with senior communities.

Ms. Lalagos stated that there were two subrecipients that were not able to attend the meeting, but they submitted statements that she read on their behalf.

Northwest Compass Inc / 1300 W Northwest Hwy, Mount Prospect

The statement said that Northwest Compass is requesting funding for their housing program, which stabilizes residents of Mount Prospect who are facing a housing crisis. They offer programs in 3 major categories; Stabilization, Empowerment, and housing. They do this by providing crisis intervention, comprehensive solution focused case management, counseling, and more. Their housing program focuses on housing counseling, homelessness diversion and prevention, housing navigation, rapid rehousing, and immediate short-term rent assistance.

Children's Advocacy Center / 640 Illinois Blvd, Hoffman Estates

The letter thanked the commission for the opportunity to be able to present. It stated that the agency provides a comprehensive and coordinated response to suspected reports of child sexual abuse, and other crimes against children. They are requesting funding for their Mental Health Program, currently provided at the satellite office in Arlington Heights.

Chairman Donnelly asked for a motion to approve the 2024 Action Plan and proposed budget. Commissioner Beattie made a motion and Commissioner Szymczak seconded the motion.

UPON ROLL CALL AYES: Szymczak, Beattie, Weir, Donnelly
NAYS: None

The Planning and Zoning Commission gave a positive recommendation (4-0) to the Village Board.

Chairman Donnelly asked if there were any citizens to be heard.

Hearing no further discussion, Commissioner Beattie made a motion seconded by Commissioner Szymczak and the meeting was adjourned at 7:55 PM.



Antonia Lalagos, Development Planner

Minutes of the July 16, 2024 Village Board Meeting

DRAFT



**Village of Mount Prospect
Regular Meeting of the Village Board
Tuesday, July 16, 2024 / 7:00 PM**

CALL TO ORDER

Mayor Hoefert called the Regular Meeting of the Village Board to order at 7:35 p.m. in the Board Room at Village Hall, 50 S. Emerson St.

ROLL CALL

Members present upon roll call by the Village Clerk: Mayor Paul Hoefert, Trustee Vincent Dante, Trustee Terri Gens, Trustee Bill Grossi, Trustee John Matuszak, Trustee Colleen Saccotelli, Trustee Agostino Filippone
Absent: None

2.1. Pledge of Allegiance - Led by Trustee Vincent Dante

APPROVAL OF MINUTES

3.1. Minutes of the regular meeting of the Village Board - July 9, 2024

Motion by Colleen Saccotelli, second by Vincent Dante to approve minutes of the July 9, 2024 regular meeting of the Village Board:

Yea: Vincent Dante, Terri Gens, Bill Grossi, John Matuszak, Colleen Saccotelli, Agostino Filippone

Nay: None

Final Resolution: Motion Passed

MAYORS REPORT

4.1. PROCLAMATION: National Night Out - August 6, 2024

Mayor Hoefert read the proclamation into the record. Officer Greg Sill accepted the proclamation and thanked the Village Board for their ongoing support for this event and all the Police Department's community engagement events. Officer Sill invited the community to attend National Night Out on Tuesday, August 6 at Lion's Park Veterans Bandshell from 5:30 to 8:30 pm. This year's theme for the event is "tropical vibes".

Mayor Hoefert welcomed Reverend Father Chris Mihalopoulos, pastor of St. Nectarios Greek

DRAFT

Orthodox Church in Palatine. Fr. Chris presented a donation of \$10,000 to benefit the victims of the recent fire at Orion ParkView apartments. Fr. Chris stated donations were collected by the St. Nectarios Ladies Phioptochus Society and proceeds from the Church's Greek Fest. On behalf of the Village Board and a grateful community, Mayor Hoefert expressed his heartfelt gratitude for this generous donation.

COMMUNICATIONS AND PETITIONS - CITIZENS TO BE HEARD

Steve Polit
601 N. Wilshire Drive

- Thanked the Board for placing "Citizens to be Heard" at the beginning of the meeting
- Requested drinking fountains be added along the walking paths at Kensington Business Center

Lucas Szczesny
Palm Drive
CCSD59 School Board member

- Thanked the Board for approving the Intergovernmental Agreement with SD59 for a School Resource Officer at Holmes Junior High. This collaboration with the Mount Prospect Police Department will provide a safe environment for our children.

Mark Johnson
Resident, Fairview Gardens

- Thanked the Village for the sewer solution.
- Thanked the Police department for taking his phone calls concerning the ongoing odor issue at Prestige Feed. Asked if the recent legal action against Prestige Feed will finally solve the issue.

Mayor Hoefert responded, stating that although this has been a slow process, staff is confident that a final resolution is near.

Ed Kulaga
Des Plaines resident

- The quality of life of those residing in the vicinity of Prestige Feed is being affected; stated the neighborhood community is willing to do whatever is necessary to help facilitate a solution.

Village Manager Michael Cassidy responded, stating he appreciates the neighborhood's support of the Village's position. He added the Village is taking an aggressive approach and hopes to bring this problem to a close.

CONSENT AGENDA

DRAFT

Motion by Bill Grossi, second by Terri Gens to approve the consent agenda:

Yea: Vincent Dante, Terri Gens, Bill Grossi, John Matuszak, Colleen Saccotelli, Agostino Filippone

Nay: None

Final Resolution: Motion Passed

6.1. A RESOLUTION AUTHORIZING AMENDMENTS TO THE RULES AND REGULATIONS OF THE BOARD OF FIRE AND POLICE COMMISSIONERS OF THE VILLAGE OF MOUNT PROSPECT

Resolution No. 30-24

6.2. List of Bills - June 26, 2024 to July 9, 2024 - \$6,269,836.82

OLD BUSINESS - None

NEW BUSINESS

8.1. Motion to waive the rule requiring two readings of an ordinance and adopt AN ORDINANCE AUTHORIZING THE EXECUTION OF A REDEVELOPMENT AGREEMENT BETWEEN THE VILLAGE OF MOUNT PROSPECT AND BERN III ENTERPRISES, LLC FOR KHEPRI CAFE

Director of Community and Economic Development Jason Shallcross presented an ordinance authorizing the execution of a redevelopment agreement between the Village and Bern III Enterprises, LLC for Khepri Cafe, located at 106 S. Emerson Street. The property was formerly occupied by Breton Chiropractic.

Mr. Shallcross stated the 4,000-square-foot property is being redeveloped into a cafe. The establishment will include a bar area, dining space, reading nook, small event and retail areas, and a kitchen buildout. This will be the petitioner's second location and their first suburban location. Mr. Shallcross displayed an image of the floor plan.

Mr. Shallcross stated the total project cost is \$655,944.70. The petitioners are requesting assistance of \$165,000, which represents 25% of the total project cost, and is consistent with other recently approved incentive requests. Khepri Cafe is scheduled to be completed by the end of August or early September. Mr. Shallcross shared the business' proposed hours of operation. A sample menu was displayed that featured smoothies, sandwiches and salads. Owners Tatum Drews and Issac Melton were present to answer questions.

Trustee Saccotelli stated the community has much anticipated a business such as this and is excited to see it come to fruition.

Trustee Saccotelli disclosed that through her preparation and research, she discovered that a member of her extended family works at the same firm as Mr. Melton. After consulting with the Village Attorney, it was determined that this does not present a conflict of interest.

Motion by Bill Grossi, second by Terri Gens to approve the ordinance as presented:

Yea: Vincent Dante, Terri Gens, Bill Grossi, John Matuszak, Colleen Saccotelli, Agostino Filippone

DRAFT

Nay: None

Final Resolution: Motion Passed

Ordinance No. 6746

8.2. A RESOLUTION APPROVING THE COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PROGRAM YEAR 2024 ACTION PLAN

Community Development Planner, Antonia Lalagos, presented a resolution approving the Community Development Block Grant (CDBG) 2024 Action Plan.

Ms. Lalagos provided background information on the CDBG program, stating the Village has received annual allocations of CDBG funds from the Housing and Urban Development (HUD) since 1981. Recipients of funding must meet certain requirements and criteria. One of the requirements is the creation of an Annual Action plan in conjunction with a Five-Year Consolidated Plan. The funded activities must benefit primarily low or moderate-income residents as identified in the Consolidated Plan. Ms. Lalagos stated income thresholds are established by HUD each year. She displayed a map of the CDBG-eligible areas in the Village as determined by the most recent Census data.

This annual plan is the last plan of the 2020-2024 Consolidated Plan. The Consolidated Plan for 2025-2029 will be adopted next year. The 2024 Action Plan requires a public participation process that began with a Planning and Zoning Commission public hearing (June 27) and a 30-day public comment period (June 3-July 2). There were no comments. Approval by the Village Board is the final step before the Plan is submitted to HUD.

Ms. Lalagos stated funding for the Action Plan comes from three (3) sources; annual grant, program income and carry-over funds from the previous year. The total funds available for the 2024 program year is \$283,285. HUD places a 15% cap on spending for public service activities. The total funds available for public service activities is \$42,493.

Ms. Lalagos provided details on the proposed 2024 CDBG budget that includes:

- \$21,100 - Homelessness/Continuum of Care Services
- \$21,393 - Public Service Needs
- \$50,000 - Affordable Housing
- \$25,000 - Public Facility needs
- \$165,792 - Public Improvement needs

Upon Board approval of the 2024 Action Plan, staff must submit the document to HUD by August 15, 2024; HUD has forty-five days to review and approve the Plan.

Ms. Lalagos provided updates to previously approved CDBG Action Plan projects including improvements to Lions Memorial Park and the installation of a soccer pitch at Euclid Elementary School (Connections Field).

Ms. Lalagos answered a few questions from the Village Board.

Public Comment:

Linda Waycie
Resident

DRAFT

- Brought forward the need for affordable housing for workers in our community
- Asked the Board to consider an Inclusionary Housing Ordinance to help increase affordable housing options in the Village

Carole Martz
Resident

- Asked how the \$165,000 set aside for sidewalk improvements qualifies under the CDBG program

Ms. Lalagos stated the sidewalk replacement program would improve sidewalks in low and moderate-income areas, designated by HUD, and would replace or repair hazardous sidewalks that will improve accessibility for pedestrians.

Steve Polit
601 N. Wilshire Dr.

- Ms. Martz's comments were reiterated, and he questioned if funds reserved for sidewalk improvements could or should be reallocated to another eligible project not covered by existing Village projects.

No further discussion.

Motion by Colleen Saccotelli, second by Terri Gens to accept the subject resolution:

Yea: Vincent Dante, Terri Gens, Bill Grossi, John Matuszak, Colleen Saccotelli, Agostino Filippone

Nay: None

*Final Resolution: Motion
Resolution No. 31-24*

VILLAGE MANAGER'S REPORT

- 9.1. Motion to enter into land acquisition agreements for the Algonquin Road Shared Use Path & Lighting Project for a total amount not to exceed \$394,000.00

Director of Public Works Sean Dorsey presented a land acquisition agreement for the Algonquin Road Shared Use Path and Lighting Project.

Mr. Dorsey stated the Phase I Engineering Study for the project has been completed, and federal grant aid has been secured. The project is currently in Phase II Design Engineering. The next step is to initiate the process for land acquisition. The total cost for this phase is \$394,000. Federal funding has been secured for \$315,200. The balance of \$78,800 will come from Village funds.

The consultant's scope of work for the land acquisition includes the preparation of plats and legal descriptions, property appraisals and negotiations with property owners. The anticipated

DRAFT

cost for this work is \$226,372. The Village is required to enter into a separate joint funding agreement with IDOT (Illinois Department of Transportation). The estimated total cost of land acquisition is \$394,000. This includes consultant costs (\$226,372) and the actual acquisition costs of \$167,628. The Village will pay the consultant and property owners directly and then request reimbursement from IDOT for \$315,200.

Acquisition costs for the purchase of permanent right-of-way and temporary construction easements. A total of eleven (11) properties are affected by the land acquisition process and three (3) include permanent right-of-way and eight (8) are temporary construction easements. Mr Dorsey displayed a map of the proposed acquisition sites.

There were no questions from the Board.

Motion by Colleen Saccotelli, second by Terri Gens to approve the land acquisition agreement and accompanying resolution:

Yea: Vincent Dante, Terri Gens, Bill Grossi, John Matuszak, Colleen Saccotelli, Agostino Filippone

Nay: None

Final Resolution: Motion Passed

Resolution No.32-24

9.2. As submitted

No additional report.

ANY OTHER BUSINESS

Trustee Saccolettl confirmed that the next Village Board meeting is Wednesday, August 7, 2024 so the Board and the community can join the Police Department in celebrating National Night Out on Tuesday, August 6, 2024.

Mayor Hoefert recognized a scout in the audience who is working on his Eagle Scout and Citizenship in the Community merit badge.

ADJOURNMENT

With no additional business to conduct, Mayor Hoefert asked for a motion to adjourn. Trustee Dante seconded by Trustee Grossi motioned to adjourn the meeting. By unanimous voice vote, the July 16, 2024 Regular Meeting of the Village Board of Trustees adjourned at 8:46 p.m.

Respectfully submitted,

Karen M. Agoranos
Village Clerk

Grantee SF-424 and Certifications

OMB Number: 4040-0004
Expiration Date: 11/30/2025

Application for Federal Assistance SF-424		
* 1. Type of Submission: ☐ Preapplication ☒ Application ☐ Changed/Corrected Application	* 2. Type of Application: ☒ New ☐ Continuation ☐ Revision	* If Revision, select appropriate letter(s): * Other (Specify):
* 3. Date Received: 08/10/2024	4. Applicant Identifier: MC-17-0027	
5a. Federal Entity Identifier: B-24-MC-17-0027	5b. Federal Award Identifier: B-24-MC-17-0027	
State Use Only:		
6. Date Received by State:	7. State Application Identifier:	
8. APPLICANT INFORMATION:		
* a. Legal Name: Village of Mount Prospect		
* b. Employer/Taxpayer Identification Number (EIN/TIN): 36-6006011	* c. UEI: DSHGKASDDZ14	
d. Address:		
* Street1: 50 S Emerson St Street2:		
* City: Mount Prospect County/Parish:		
* State: IL: Illinois Province:		
* Country: USA: UNITED STATES * Zip / Postal Code: 60056-3218		
e. Organizational Unit:		
Department Name: Community Development Dept	Division Name: Planning Division	
f. Name and contact information of person to be contacted on matters involving this application:		
Prefix: Middle Name: * Last Name: Lalagos Suffix:	* First Name: Antonia	
Title: Development Planner		
Organizational Affiliation: 		
* Telephone Number: 847-818-5302	Fax Number: 847-818-5329	
* Email: alalagos@mountprospect.org		

Application for Federal Assistance SF-424		
* 9. Type of Applicant 1: Select Applicant Type: C: City or Township Government		
Type of Applicant 2: Select Applicant Type: 		
Type of Applicant 3: Select Applicant Type: 		
* Other (specify): 		
* 10. Name of Federal Agency: U.S. Department of Housing and Urban Development		
11. Catalog of Federal Domestic Assistance Number: 14-218		
CFDA Title: Community Development Block Grant (CDBG)		
* 12. Funding Opportunity Number: B-24-MC-17-0027		
* Title: Community Development Block Grant (CDBG) Program		
13. Competition Identification Number: 		
Title: 		
14. Areas Affected by Project (Cities, Counties, States, etc.): Add Attachment Delete Attachment View Attachment		
* 15. Descriptive Title of Applicant's Project: Village of Mount Prospect Community Development Block Grant Program Year 2024 Action Plan		
Attach supporting documents as specified in agency instructions. Add Attachments Delete Attachments View Attachments		

Application for Federal Assistance SF-424															
16. Congressional Districts Of: * a. Applicant 6 & 10 * b. Program/Project 6 & 10 															
Attach an additional list of Program/Project Congressional Districts if needed. Add Attachment Delete Attachment View Attachment															
17. Proposed Project: * a. Start Date: 10/01/2024 * b. End Date: 09/30/2025 															
18. Estimated Funding (\$): <table border="1" style="width: 100%; border-collapse: collapse; margin-top: 5px;"> <tbody> <tr> <td style="width: 15%;">* a. Federal</td> <td style="text-align: right;">268,066.00</td> </tr> <tr> <td>* b. Applicant</td> <td style="text-align: right;">0.00</td> </tr> <tr> <td>* c. State</td> <td style="text-align: right;">0.00</td> </tr> <tr> <td>* d. Local</td> <td style="text-align: right;">0.00</td> </tr> <tr> <td>* e. Other</td> <td style="text-align: right;">0.00</td> </tr> <tr> <td>* f. Program Income</td> <td style="text-align: right;">15,219.00</td> </tr> <tr> <td>* g. TOTAL</td> <td style="text-align: right;">283,285.00</td> </tr> </tbody> </table>		* a. Federal	268,066.00	* b. Applicant	0.00	* c. State	0.00	* d. Local	0.00	* e. Other	0.00	* f. Program Income	15,219.00	* g. TOTAL	283,285.00
* a. Federal	268,066.00														
* b. Applicant	0.00														
* c. State	0.00														
* d. Local	0.00														
* e. Other	0.00														
* f. Program Income	15,219.00														
* g. TOTAL	283,285.00														
* 19. Is Application Subject to Review By State Under Executive Order 12372 Process? ☐ a. This application was made available to the State under the Executive Order 12372 Process for review on ☐ b. Program is subject to E.O. 12372 but has not been selected by the State for review. ☒ c. Program is not covered by E.O. 12372.															
* 20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes," provide explanation in attachment.) ☐ Yes ☒ No If "Yes", provide explanation and attach Add Attachment Delete Attachment View Attachment															
21. *By signing this application, I certify (1) to the statements contained in the list of certifications** and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances** and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 18, Section 1001) ☒ ** I AGREE ** The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.															
Authorized Representative:															
Prefix: Middle Name: * Last Name: Cassady Suffix: * First Name: Michael															
* Title: Village Manager															
* Telephone Number: 847-818-5300 Fax Number: 847-392-6022															
* Email: mcassady@mountprospect.org															
* Signature of Authorized Representative: * Date Signed: 07/17/2024															

ASSURANCES - CONSTRUCTION PROGRAMS

OMB Number: 4040-0009
Expiration Date: 02/28/2025

Public reporting burden for this collection of information is estimated to average 15 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0348-0042), Washington, DC 20503.

PLEASE DO NOT RETURN YOUR COMPLETED FORM TO THE OFFICE OF MANAGEMENT AND BUDGET. SEND IT TO THE ADDRESS PROVIDED BY THE SPONSORING AGENCY.

NOTE: Certain of these assurances may not be applicable to your project or program. If you have questions, please contact the Awarding Agency. Further, certain Federal assistance awarding agencies may require applicants to certify to additional assurances. If such is the case, you will be notified.

As the duly authorized representative of the applicant, I certify that the applicant:

1. Has the legal authority to apply for Federal assistance, and the institutional, managerial and financial capability (including funds sufficient to pay the non-Federal share of project costs) to ensure proper planning, management and completion of project described in this application.
2. Will give the awarding agency, the Comptroller General of the United States and, if appropriate, the State, the right to examine all records, books, papers, or documents related to the assistance; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.
3. Will not dispose of, modify the use of, or change the terms of the real property title or other interest in the site and facilities without permission and instructions from the awarding agency. Will record the Federal awarding agency directives and will include a covenant in the title of real property acquired in whole or in part with Federal assistance funds to assure non-discrimination during the useful life of the project.
4. Will comply with the requirements of the assistance awarding agency with regard to the drafting, review and approval of construction plans and specifications.
5. Will provide and maintain competent and adequate engineering supervision at the construction site to ensure that the complete work conforms with the approved plans and specifications and will furnish progressive reports and such other information as may be required by the assistance awarding agency or State.
6. Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.
7. Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.
8. Will comply with the Intergovernmental Personnel Act of 1970 (42 U.S.C. §§4728-4763) relating to prescribed standards of merit systems for programs funded under one of the 19 statutes or regulations specified in Appendix A of OPM's Standards for a Merit System of Personnel Administration (5 C.F.R. 900, Subpart F).
9. Will comply with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. §4801 et seq.) which prohibits the use of lead-based paint in construction or rehabilitation of residence structures.
10. Will comply with all Federal statutes relating to non-discrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination on the basis of race, color or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. §§1681 1683, and 1685-1686), which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. §794), which prohibits discrimination on the basis of handicaps; (d) the Age Discrimination Act of 1975, as amended (42 U.S.C. §§6101-6107), which prohibits discrimination on the basis of age; (e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 92-255), as amended relating to nondiscrimination on the basis of drug abuse; (f) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-616), as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism; (g) §§523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. §§290 dd-3 and 290 ee 3), as amended, relating to confidentiality of alcohol and drug abuse patient records; (h) Title VIII of the Civil Rights Act of 1968 (42 U.S.C. §§3601 et seq.), as amended, relating to nondiscrimination in the sale, rental or financing of housing; (i) any other nondiscrimination provisions in the specific statute(s) under which application for Federal assistance is being made; and (j) the requirements of any other nondiscrimination statute(s) which may apply to the application.

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Standard Form 424D (Rev. 7-97)
Prescribed by OMB Circular A-102

11. Will comply, or has already complied, with the requirements of Titles II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (P.L. 91-646) which provide for fair and equitable treatment of persons displaced or whose property is acquired as a result of Federal and federally-assisted programs. These requirements apply to all interests in real property acquired for project purposes regardless of Federal participation in purchases.
12. Will comply with the provisions of the Hatch Act (5 U.S.C. §§1501-1508 and 7324-7328) which limit the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.
13. Will comply, as applicable, with the provisions of the Davis-Bacon Act (40 U.S.C. §§276a to 276a-7), the Copeland Act (40 U.S.C. §276c and 18 U.S.C. §874), and the Contract Work Hours and Safety Standards Act (40 U.S.C. §§327-333) regarding labor standards for federally-assisted construction subagreements.
14. Will comply with flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973 (P.L. 93-234) which requires recipients in a special flood hazard area to participate in the program and to purchase flood insurance if the total cost of insurable construction and acquisition is \$10,000 or more.
15. Will comply with environmental standards which may be prescribed pursuant to the following: (a) institution of environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91-190) and Executive Order (EO) 11514; (b) notification of violating facilities pursuant to EO 11738; (c) protection of wetlands pursuant to EO 11990; (d) evaluation of flood hazards in floodplains in accordance with EO 11988; (e) assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. §§1451 et seq.); (f) conformity of Federal actions to State (Clean Air) implementation Plans under Section 176(c) of the Clean Air Act of 1955, as amended (42 U.S.C. §§7401 et seq.); (g) protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended (P.L. 93-523); and, (h) protection of endangered species under the Endangered Species Act of 1973, as amended (P.L. 93-205).
16. Will comply with the Wild and Scenic Rivers Act of 1968 (16 U.S.C. §§1271 et seq.) related to protecting components or potential components of the national wild and scenic rivers system.
17. Will assist the awarding agency in assuring compliance with Section 106 of the National Historic Preservation Act of 1966, as amended (16 U.S.C. §470), EO 11593 (identification and protection of historic properties), and the Archaeological and Historic Preservation Act of 1974 (16 U.S.C. §§469a-1 et seq.).
18. Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act Amendments of 1996 and OMB Circular No. A-133, "Audits of States, Local Governments, and Non-Profit Organizations."
19. Will comply with all applicable requirements of all other Federal laws, executive orders, regulations, and policies governing this program.
20. Will comply with the requirements of Section 106(g) of the Trafficking Victims Protection Act (TVPA) of 2000, as amended (22 U.S.C. 7104) which prohibits grant award recipients or a sub-recipient from (1) Engaging in severe forms of trafficking in persons during the period of time that the award is in effect (2) Procuring a commercial sex act during the period of time that the award is in effect or (3) Using forced labor in the performance of the award or subawards under the award.

SIGNATURE OF AUTHORIZED CERTIFYING OFFICIAL	TITLE
	Village Manager
APPLICANT ORGANIZATION	DATE SUBMITTED
Village of Mount Prospect	07/17/2024

SF-424D (Rev. 7-97) Back

CERTIFICATIONS

In accordance with the applicable statutes and the regulations governing the consolidated plan regulations, the jurisdiction certifies that:

Affirmatively Further Fair Housing --The jurisdiction will affirmatively further fair housing.

Uniform Relocation Act and Anti-displacement and Relocation Plan -- It will comply with the acquisition and relocation requirements of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended, (42 U.S.C. 4601-4655) and implementing regulations at 49 CFR Part 24. It has in effect and is following a residential anti-displacement and relocation assistance plan required under 24 CFR Part 42 in connection with any activity assisted with funding under the Community Development Block Grant or HOME programs.

Anti-Lobbying --To the best of the jurisdiction's knowledge and belief:

1. No Federal appropriated funds have been paid or will be paid, by or on behalf of it, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement;
2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, it will complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions; and
3. It will require that the language of paragraph 1 and 2 of this anti-lobbying certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

Authority of Jurisdiction --The consolidated plan is authorized under State and local law (as applicable) and the jurisdiction possesses the legal authority to carry out the programs for which it is seeking funding, in accordance with applicable HUD regulations.

Consistency with plan --The housing activities to be undertaken with Community Development Block Grant, HOME, Emergency Solutions Grant, and Housing Opportunities for Persons With AIDS funds are consistent with the strategic plan in the jurisdiction's consolidated plan.

Section 3 -- It will comply with section 3 of the Housing and Urban Development Act of 1968 (12 U.S.C. 1701u) and implementing regulations at 24 CFR Part 75.



Signature of Authorized Official

7/17/24

Date

Specific Community Development Block Grant Certifications

The Entitlement Community certifies that:

Citizen Participation -- It is in full compliance and following a detailed citizen participation plan that satisfies the requirements of 24 CFR 91.105.

Community Development Plan -- Its consolidated plan identifies community development and housing needs and specifies both short-term and long-term community development objectives that have been developed in accordance with the primary objective of the CDBG program (i.e., the development of viable urban communities, by providing decent housing and expanding economic opportunities, primarily for persons of low and moderate income) and requirements of 24 CFR Parts 91 and 570.

Following a Plan -- It is following a current consolidated plan that has been approved by HUD.

Use of Funds -- It has complied with the following criteria:

1. Maximum Feasible Priority. With respect to activities expected to be assisted with CDBG funds, it has developed its Action Plan so as to give maximum feasible priority to activities which benefit low- and moderate-income families or aid in the prevention or elimination of slums or blight. The Action Plan may also include CDBG-assisted activities which the grantee certifies are designed to meet other community development needs having particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community, and other financial resources are not available (see Optional CDBG Certification).

2. Overall Benefit. The aggregate use of CDBG funds, including Section 108 guaranteed loans, during program year(s) 2024 [a period specified by the grantee of one, two, or three specific consecutive program years], shall principally benefit persons of low and moderate income in a manner that ensures that at least 70 percent of the amount is expended for activities that benefit such persons during the designated period.

3. Special Assessments. It will not attempt to recover any capital costs of public improvements assisted with CDBG funds, including Section 108 loan guaranteed funds, by assessing any amount against properties owned and occupied by persons of low and moderate income, including any fee charged or assessment made as a condition of obtaining access to such public improvements.

However, if CDBG funds are used to pay the proportion of a fee or assessment that relates to the capital costs of public improvements (assisted in part with CDBG funds) financed from other revenue sources, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds.

In addition, in the case of properties owned and occupied by moderate-income (not low-income) families, an assessment or charge may be made against the property for public improvements financed by a source other than CDBG funds if the jurisdiction certifies that it lacks CDBG funds to cover the assessment.

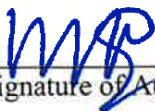
Excessive Force -- It has adopted and is enforcing:

1. A policy prohibiting the use of excessive force by law enforcement agencies within its jurisdiction against any individuals engaged in non-violent civil rights demonstrations; and
2. A policy of enforcing applicable State and local laws against physically barring entrance to or exit from a facility or location which is the subject of such non-violent civil rights demonstrations within its jurisdiction.

Compliance with Anti-discrimination laws -- The grant will be conducted and administered in conformity with title VI of the Civil Rights Act of 1964 (42 U.S.C. 2000d) and the Fair Housing Act (42 U.S.C. 3601-3619) and implementing regulations.

Lead-Based Paint -- Its activities concerning lead-based paint will comply with the requirements of 24 CFR Part 35, Subparts A, B, J, K and R.

Compliance with Laws -- It will comply with applicable laws.



Signature of Authorized Official

7/17/24
Date

Village Manager

Title

APPENDIX TO CERTIFICATIONS

INSTRUCTIONS CONCERNING LOBBYING CERTIFICATION:

Lobbying Certification

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

Resolution Approving Annual Action Plan

RESOLUTION NO. 31-24

**A RESOLUTION APPROVING THE COMMUNITY DEVELOPMENT
BLOCK GRANT PROGRAM YEAR 2024 ACTION PLAN**

WHEREAS, the Village of Mount Prospect is an entitlement community that receives an annual allocation from the U.S. Department of Housing and Urban Development (HUD) for our Community Development Block Grant Program; and

WHEREAS, the Village of Mount Prospect is required to submit an Annual Action Plan to HUD which proposes eligible activities for the upcoming program year for the time period of October 1, 2024 to September 30, 2025; and

WHEREAS, the Village of Mount Prospect anticipates allocation of Community Development Block Grant funds in the amount of \$268,066 for Program Year 2024; with estimated carryover funds and program income, the total anticipated amount available for projects is \$283,285; and

WHEREAS, the Mayor and Board of Trustees have determined that approving the Community Development Block Grant Program Year 2024 Action Plan is in the best interest of the Village.

NOW THEREFORE, BE IT RESOLVED BY THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF MOUNT PROSPECT, COOK COUNTY, ILLINOIS ACTING IN THE EXERCISE OF THEIR HOME RULE POWERS:

SECTION ONE: The Mayor and Board of Trustees of the Village of Mount Prospect hereby approve the Community Development Block Grant Program Year 2024 Action Plan attached hereto and made part of this resolution as Exhibit "A":

SECTION TWO: As a member of Cook County's HOME Consortium, the Village of Mount Prospect, along with all the Consortium members, are submitting their Annual Action Plans as a joint and coordinated document to the U.S. Department of Housing and Urban Development. The Mayor and Board of Trustees of the Village of Mount Prospect hereby authorize the Village Manager to prepare and forward to Cook County a submission of Mount Prospect's 2024 Action Plan in accordance with Federal guidelines. This Plan includes an application for PY 2024 federal Community Development Block Grant funds.

SECTION THREE: This Resolution shall be in full force and effect from and after its passage and approval in the manner provided by law.

AYES: Dante, Filippone, Gens, Grossi, Matuszak, Saccoteilli

NAYS: None

PASSED and APPROVED this 16th day of July 2024.


Paul Wm. Hoefert, Mayor

ATTEST: 
Karen M. Agoranos, Village Clerk

First Amendment Attachments

First Amendment PY2024 CDBG Budget

PY 2024 CDBG Budget (October 1, 2024 - September 30, 2025)			
Priority Needs	PY 2024 Funding Requests	PY 2024 Budget Amendment 1	Comments
Homelessness/Continuum of Care			
JOURNEYS The Road Home	\$13,000	\$8,200.00	
Northwest Compass	\$30,000	\$8,600.00	
WINGS	\$6,000	\$4,300.00	
SUB-TOTAL	\$49,000	\$21,100.00	See note #1
Public Services			
Children's Advocacy Center	\$6,000	\$4,300.00	
Connections to Care	\$1,800	\$1,792.00	
North Suburban Legal Aid Clinic	\$5,000	\$2,900.00	
Northwest CASA	\$15,000	\$6,600.00	
Suburban Primary Health Care Council	\$7,500	\$5,800.00	
SUB-TOTAL	\$35,300	\$21,392.00	See note #1
Affordable Housing			
Single Family Rehab / Weatherization / Emergency Repair*	\$50,000	\$197,469.63	
SUB-TOTAL	\$50,000	\$197,469.63	See notes #2,5
Public Facilities			
Search Inc Group Home Rehab	\$25,000	\$25,000.00	
Lions Memorial Park	-	\$191,324.00	See note #3
SUB-TOTAL	\$25,000	\$216,324.00	
Public Improvements			
Low/Mod Area Sidewalk Improvements	\$200,000	\$165,793.00	
SUB-TOTAL	\$200,000	\$165,793.00	
TOTAL FUNDS COMMITTED		\$622,078.63	
PY2024 HUD Allocation		\$268,066.00	
Estimated PY2024 Program Income*		\$65,786.36	See notes #4,5
Actual PY2023 Carry Over		\$288,226.27	
TOTAL FUNDS AVAILABLE		\$622,078.63	

6/11/2025

Notes:

- Public services expenditures are subject to a 15% cap based on the 2024 formula allocation plus the 2023 program income.
- The Village amended the PY24 Action Plan to increase the funding for the Single Family Rehab Program. These funds are available for rehabilitation projects for two years (Oct 1, 2024 through Sep 30, 2026).
- This project is a carryover from PY23 and was completed in PY24.
- Program income is generated from repayment of 0% interest loans from the single-family rehabilitation program. Program income received in PY2024 will be programmed after it is received.
- Numbers with * are subject to change.

Citizen Participation – Notice, Minutes, Comments

Certificate of Publication Public Hearing and Public Comment Period

NOTICE
To All Interested Parties
THE VILLAGE OF MOUNT PROSPECT, ILLINOIS, has prepared the First Amendment to the Program Year (PY) 2024 Action Plan, which allocates Community Development Block Grant (CDBG) funds from the US Department of Housing and Urban Development (HUD) for the period October 1, 2024 to September 30, 2025. The amendment will allocate carryover funds and program income from previous program years to increase funding available for the Village Single Family Rehabilitation (SFR) Program.
All interested parties are invited to attend a Public Hearing of the Village's Planning and Zoning Commission on July 10, 2025 at 7:00 pm in the 3rd Floor Board Room of Mount Prospect Village Hall, 50 South Emerson Street, Mount Prospect, Illinois. At this meeting, we will review the proposed PY 2024 Action Plan amendment and collect public comments.
The First Amendment to the PY 2024 Action Plan will be available for public review and comment from June 13, 2025 through July 13, 2025 in the Community Development Department, located in the Mount Prospect Village Hall (50 South Emerson Street), the Community Connections Center (1711 West Algonquin Road), and posted on the Village website at www.mountainprospect.org. Interested persons may submit written comments to the Mount Prospect Community Development Department at 50 South Emerson Street, Mount Prospect, Illinois 60056 or via e-mail to planning@mountainprospect.org.
For more information about the CDBG program, please contact the Mount Prospect Community Development Department at (847) 818-5328.
Published in Daily Herald, June 12, 2025 (293707)

CERTIFICATE OF PUBLICATION

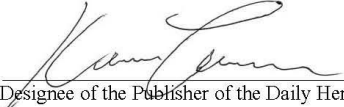
Paddock Publications, Inc.

Northwest Suburbs
Daily Herald

Corporation organized and existing under and by virtue of the laws of the State of Illinois, DOES HEREBY CERTIFY that it is the publisher of the **Northwest Suburbs DAILY HERALD**. That said **Northwest Suburbs DAILY HERALD** is a secular newspaper, published in Arlington Heights, Cook County, State of Illinois, and has been in general circulation daily throughout Cook County, continuously for more than 50 weeks prior to the first Publication of the attached notice, and a newspaper as defined by 715 ILCS 5/5.

I further certify that the **Northwest Suburbs DAILY HERALD** is a newspaper as defined in "an Act to revise the law in relation to notices" as amended in 1992 Illinois Compiled Statutes, Chapter 715, Act 5, Section 1 and 5. That a notice of which the annexed printed slip is a true copy, was published 06/12/2025 in said **Northwest Suburbs DAILY HERALD**. This notice was also placed on a statewide public notice website as required by 5 ILCS 5/2.1.

BY


Designee of the Publisher of the Daily Herald

Control # 293707



Public Notice for Public Hearing and Public Comment Period

MAYOR

Paul Wm. Hoefert

TRUSTEES

Vincent J. Dante
Elizabeth B. DiPrima
Terri Gens
William A. Grossi
John J. Matuszak
Colleen E. Saccotelli



VILLAGE MANAGER

Michael J. Cassady

VILLAGE CLERK

Karen Agoranos

Phone: 847/962-6000
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www.mountprospect.org

Village of Mount Prospect

50 S. Emerson Street, Mount Prospect, Illinois 60056

NOTICE

To All Interested Parties

THE VILLAGE OF MOUNT PROSPECT, ILLINOIS, has prepared the First Amendment to the Program Year (PY) 2024 Action Plan, which allocates Community Development Block Grant (CDBG) funds from the US Department of Housing and Urban Development (HUD) for the period October 1, 2024 to September 30, 2025. The amendment will allocate carryover funds and program income from previous program years to increase funding available for the Village Single Family Rehabilitation (SFR) Program.

All interested parties are invited to attend a Public Hearing of the Village's Planning and Zoning Commission on July 10, 2025 at 7:00 pm in the 3rd Floor Board Room of Mount Prospect Village Hall, 50 South Emerson Street, Mount Prospect, Illinois. At this meeting, we will review the proposed PY 2024 Action Plan amendment and collect public comments.

The First Amendment to the PY 2024 Action Plan will be available for public review and comment from June 13, 2025 through July 13, 2025 in the Community Development Department, located in the Mount Prospect Village Hall (50 South Emerson Street), the Community Connections Center (1711 West Algonquin Road), and posted on the Village website at www.mountprospect.org. Interested persons may submit written comments to the Mount Prospect Community Development Department at 50 South Emerson Street, Mount Prospect, Illinois 60056 or via e-mail to alalagos@mountprospect.org.

For more information about the CDBG program, please contact the Mount Prospect Community Development Department at (847) 818-5328.

Website Announcement for Public Hearing and Public Comment Period

+ Rental Housing and Licensing

Sign Regulations

Zoning

Edwin and Elsie (Meyn) Busse Park

PY2024 Action Plan: First Amendment

The Village has prepared the First Amendment to the Program Year (PY) 2024 Action Plan, which allocates Community Development Block Grant (CDBG) funds from the US Department of Housing and Urban Development (HUD) for the period October 1, 2024 to September 30, 2025. The amendment will allocate carryover funds and program income from previous program years to increase funding available for the Village Single Family Rehabilitation (SFR) Program.

[Click here for the draft PY2024 Action Plan First Amendment document](#)

Public Comment Period: June 13 - July 13, 2025

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Minutes of the Planning & Zoning Commission Meeting

[To be inserted]

Minutes of the Village Board Meeting

[To be inserted]

Grantee SF-424 and Certifications

View Burden Statement		OMB Number: 4040-0004 Expiration Date: 11/30/2025	
Application for Federal Assistance SF-424			
* 1. Type of Submission: ☐ Preapplication ☒ Application ☐ Changed/Corrected Application		* 2. Type of Application: ☒ New ☐ Continuation ☐ Revision	
		* If Revision, select appropriate letter(s): * Other (Specify): 	
* 3. Date Received: 08/10/2025		4. Applicant Identifier: MC-17-0027	
5a. Federal Entity Identifier: B-24-MC-17-0027		5b. Federal Award Identifier: B-24-MC-17-0027	
State Use Only:			
6. Date Received by State:		7. State Application Identifier:	
8. APPLICANT INFORMATION:			
* a. Legal Name: Village of Mount Prospect			
* b. Employer/Taxpayer Identification Number (EIN/TIN): 36-6006011		* c. UEI: D5HGKASDDZ14	
d. Address:			
* Street1: 50 S Emerson St Street2: * City: Mount Prospect County/Parish: * State: IL: Illinois Province: * Country: USA: UNITED STATES * Zip / Postal Code: 60056-3218			
e. Organizational Unit:			
Department Name: Community Development Dept		Division Name: Planning Division	
f. Name and contact information of person to be contacted on matters involving this application:			
Prefix: * First Name: Antonia Middle Name: * Last Name: Lalagos Suffix:			
Title: Development Planner			
Organizational Affiliation: 			
* Telephone Number: 847-818-5302		Fax Number: 847-818-5329	
* Email: alalagos@mountprospect.org			

Application for Federal Assistance SF-424	
* 9. Type of Applicant 1: Select Applicant Type: C: City or Township Government Type of Applicant 2: Select Applicant Type: Type of Applicant 3: Select Applicant Type: * Other (specify):	
* 10. Name of Federal Agency: U.S. Department of Housing and Urban Development	
11. Assistance Listing Number: 14-218 Assistance Listing Title: Community Development Block Grant (CDBG)	
* 12. Funding Opportunity Number: B-24-MC-17-0027 * Title: Community Development Block Grant (CDBG) Program	
13. Competition Identification Number: Title:	
14. Areas Affected by Project (Cities, Counties, States, etc.): Add Attachment Delete Attachment View Attachment	
* 15. Descriptive Title of Applicant's Project: Village of Mount Prospect Community Development Block Grant 2024 Action Plan	
Attach supporting documents as specified in agency instructions. Add Attachments Delete Attachments View Attachments	

Application for Federal Assistance SF-424	
16. Congressional Districts Of:	
* a. Applicant 6 & 10	* b. Program/Project 6 & 10
Attach an additional list of Program/Project Congressional Districts if needed.	
	Add Attachment Delete Attachment View Attachment
17. Proposed Project:	
* a. Start Date: 10/01/2024	* b. End Date: 09/30/2025
18. Estimated Funding (\$):	
* a. Federal	268,066.00
* b. Applicant	0.00
* c. State	0.00
* d. Local	0.00
* e. Other	288,226.27
* f. Program Income	65,786.36
* g. TOTAL	622,078.63
* 19. Is Application Subject to Review By State Under Executive Order 12372 Process?	
☐ a. This application was made available to the State under the Executive Order 12372 Process for review on .	
☐ b. Program is subject to E.O. 12372 but has not been selected by the State for review.	
☒ c. Program is not covered by E.O. 12372.	
* 20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes," provide explanation in attachment.)	
☐ Yes ☒ No	
If "Yes", provide explanation and attach	
	Add Attachment Delete Attachment View Attachment
21. *By signing this application, I certify (1) to the statements contained in the list of certifications** and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances** and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 18, Section 1001)	
☒ ** I AGREE	
** The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.	
Authorized Representative:	
Prefix:	* First Name: Michael
Middle Name:	
* Last Name: Cassady	
Suffix:	
* Title: Village Manager	
* Telephone Number: 847-818-5300	Fax Number: 847-392-6022
* Email: mcassady@mountprospect.org	
* Signature of Authorized Representative:	* Date Signed: 07/16/2025

Public reporting burden for this collection of information is estimated to average 15 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0348-0042), Washington, DC 20503.

PLEASE DO NOT RETURN YOUR COMPLETED FORM TO THE OFFICE OF MANAGEMENT AND BUDGET. SEND IT TO THE ADDRESS PROVIDED BY THE SPONSORING AGENCY.

NOTE: Certain of these assurances may not be applicable to your project or program. If you have questions, please contact the Awarding Agency. Further, certain Federal assistance awarding agencies may require applicants to certify to additional assurances. If such is the case, you will be notified.

As the duly authorized representative of the applicant, I certify that the applicant:

1. Has the legal authority to apply for Federal assistance, and the institutional, managerial and financial capability (including funds sufficient to pay the non-Federal share of project costs) to ensure proper planning, management and completion of project described in this application.
2. Will give the awarding agency, the Comptroller General of the United States and, if appropriate, the State, the right to examine all records, books, papers, or documents related to the assistance; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.
3. Will not dispose of, modify the use of, or change the terms of the real property title or other interest in the site and facilities without permission and instructions from the awarding agency. Will record the Federal interest in the title of real property in accordance with awarding agency directives and will include a covenant in the title of real property acquired in whole or in part with Federal assistance funds to assure nondiscrimination during the useful life of the project.
4. Will comply with the requirements of the assistance awarding agency with regard to the drafting, review and approval of construction plans and specifications.
5. Will provide and maintain competent and adequate engineering supervision at the construction site to ensure that the complete work conforms with the approved plans and specifications and will furnish progressive reports and such other information as may be required by the assistance awarding agency or State.
6. Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.
7. Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.
8. Will comply with the Intergovernmental Personnel Act of 1970 (42 U.S.C. §§4728-4763) relating to prescribed standards of merit systems for programs funded under one of the 19 statutes or regulations specified in Appendix A of OPM's Standards for a Merit System of Personnel Administration (5 C.F.R. 900, Subpart F).
9. Will comply with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. §§4801 et seq.) which prohibits the use of lead-based paint in construction or rehabilitation of residence structures.
10. Will comply with all Federal statutes relating to non-discrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination on the basis of race, color or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. §§1681 1683, and 1685-1686), which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. §794), which prohibits discrimination on the basis of handicaps; (d) the Age Discrimination Act of 1975, as amended (42 U.S.C. §§6101-6107), which prohibits discrimination on the basis of age; (e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 92-255), as amended relating to nondiscrimination on the basis of drug abuse; (f) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-616), as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism; (g) §§523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. §§290 dd-3 and 290 ee 3), as amended, relating to confidentiality of alcohol and drug abuse patient records; (h) Title VIII of the Civil Rights Act of 1968 (42 U.S.C. §§3601 et seq.), as amended, relating to nondiscrimination in the sale, rental or financing of housing; (i) any other nondiscrimination provisions in the specific statute(s) under which application for Federal assistance is being made; and (j) the requirements of any other nondiscrimination statute(s) which may apply to the application.

11. Will comply, or has already complied, with the requirements of Titles II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (P.L. 91-646) which provide for fair and equitable treatment of persons displaced or whose property is acquired as a result of Federal and federally-assisted programs. These requirements apply to all interests in real property acquired for project purposes regardless of Federal participation in purchases.
12. Will comply with the provisions of the Hatch Act (5 U.S.C. §§1501-1508 and 7324-7328) which limit the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.
13. Will comply, as applicable, with the provisions of the Davis-Bacon Act (40 U.S.C. §§276a to 276a-7), the Copeland Act (40 U.S.C. §276c and 18 U.S.C. §874), and the Contract Work Hours and Safety Standards Act (40 U.S.C. §§327-333) regarding labor standards for federally-assisted construction subagreements.
14. Will comply with flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973 (P.L. 93-234) which requires recipients in a special flood hazard area to participate in the program and to purchase flood insurance if the total cost of insurable construction and acquisition is \$10,000 or more.
15. Will comply with environmental standards which may be prescribed pursuant to the following: (a) institution of environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91-190) and Executive Order (EO) 11514; (b) notification of violating facilities pursuant to EO 11738; (c) protection of wetlands pursuant to EO 11990; (d) evaluation of flood hazards in floodplains in accordance with EO 11988; (e) assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. §§1451 et seq.); (f) conformity of Federal actions to State (Clean Air) implementation Plans under Section 176(c) of the Clean Air Act of 1955, as amended (42 U.S.C. §§7401 et seq.); (g) protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended (P.L. 93-523); and, (h) protection of endangered species under the Endangered Species Act of 1973, as amended (P.L. 93-205).
16. Will comply with the Wild and Scenic Rivers Act of 1968 (16 U.S.C. §§1271 et seq.) related to protecting components or potential components of the national wild and scenic rivers system.
17. Will assist the awarding agency in assuring compliance with Section 106 of the National Historic Preservation Act of 1966, as amended (16 U.S.C. §470), EO 11593 (identification and protection of historic properties), and the Archaeological and Historic Preservation Act of 1974 (16 U.S.C. §§469a-1 et seq.).
18. Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act Amendments of 1996 and OMB Circular No. A-133, "Audits of States, Local Governments, and Non-Profit Organizations."
19. Will comply with all applicable requirements of all other Federal laws, executive orders, regulations, and policies governing this program.
20. Will comply with the requirements of Section 106(g) of the Trafficking Victims Protection Act (TVPA) of 2000, as amended (22 U.S.C. 7104) which prohibits grant award recipients or a sub-recipient from (1) Engaging in severe forms of trafficking in persons during the period of time that the award is in effect (2) Procuring a commercial sex act during the period of time that the award is in effect or (3) Using forced labor in the performance of the award or subawards under the award.

SIGNATURE OF AUTHORIZED CERTIFYING OFFICIAL	TITLE
.	Village Manager
APPLICANT ORGANIZATION	DATE SUBMITTED
Village of Mount Prospect	07/16/2025

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CERTIFICATIONS

In accordance with the applicable statutes and the regulations governing the consolidated plan regulations, the jurisdiction certifies that:

Affirmatively Further Fair Housing --The jurisdiction will affirmatively further fair housing.

Uniform Relocation Act and Anti-displacement and Relocation Plan -- It will comply with the acquisition and relocation requirements of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended, (42 U.S.C. 4601-4655) and implementing regulations at 49 CFR Part 24. It has in effect and is following a residential anti-displacement and relocation assistance plan required under 24 CFR Part 42 in connection with any activity assisted with funding under the Community Development Block Grant or HOME programs.

Anti-Lobbying --To the best of the jurisdiction's knowledge and belief:

1. No Federal appropriated funds have been paid or will be paid, by or on behalf of it, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement;
2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, it will complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions; and
3. It will require that the language of paragraph 1 and 2 of this anti-lobbying certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

Authority of Jurisdiction --The consolidated plan is authorized under State and local law (as applicable) and the jurisdiction possesses the legal authority to carry out the programs for which it is seeking funding, in accordance with applicable HUD regulations.

Consistency with plan --The housing activities to be undertaken with Community Development Block Grant, HOME, Emergency Solutions Grant, and Housing Opportunities for Persons With AIDS funds are consistent with the strategic plan in the jurisdiction's consolidated plan.

Section 3 -- It will comply with section 3 of the Housing and Urban Development Act of 1968 (12 U.S.C. 1701u) and implementing regulations at 24 CFR Part 75.

7/16/25

Signature of Authorized Official

Date

Village Manager

Title

Specific Community Development Block Grant Certifications

The Entitlement Community certifies that:

Citizen Participation -- It is in full compliance and following a detailed citizen participation plan that satisfies the requirements of 24 CFR 91.105.

Community Development Plan -- Its consolidated plan identifies community development and housing needs and specifies both short-term and long-term community development objectives that have been developed in accordance with the primary objective of the CDBG program (i.e., the development of viable urban communities, by providing decent housing and expanding economic opportunities, primarily for persons of low and moderate income) and requirements of 24 CFR Parts 91 and 570.

Following a Plan -- It is following a current consolidated plan that has been approved by HUD.

Use of Funds -- It has complied with the following criteria:

1. Maximum Feasible Priority. With respect to activities expected to be assisted with CDBG funds, it has developed its Action Plan so as to give maximum feasible priority to activities which benefit low- and moderate-income families or aid in the prevention or elimination of slums or blight. The Action Plan may also include CDBG-assisted activities which the grantee certifies are designed to meet other community development needs having particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community, and other financial resources are not available (see Optional CDBG Certification).

2. Overall Benefit. The aggregate use of CDBG funds, including Section 108 guaranteed loans, during program year(s) 2024 [a period specified by the grantee of one, two, or three specific consecutive program years], shall principally benefit persons of low and moderate income in a manner that ensures that at least 70 percent of the amount is expended for activities that benefit such persons during the designated period.

3. Special Assessments. It will not attempt to recover any capital costs of public improvements assisted with CDBG funds, including Section 108 loan guaranteed funds, by assessing any amount against properties owned and occupied by persons of low and moderate income, including any fee charged or assessment made as a condition of obtaining access to such public improvements.

However, if CDBG funds are used to pay the proportion of a fee or assessment that relates to the capital costs of public improvements (assisted in part with CDBG funds) financed from other revenue sources, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds.

In addition, in the case of properties owned and occupied by moderate-income (not low-income) families, an assessment or charge may be made against the property for public improvements financed by a source other than CDBG funds if the jurisdiction certifies that it lacks CDBG funds to cover the assessment.

Excessive Force -- It has adopted and is enforcing:

1. A policy prohibiting the use of excessive force by law enforcement agencies within its jurisdiction against any individuals engaged in non-violent civil rights demonstrations; and
2. A policy of enforcing applicable State and local laws against physically barring entrance to or exit from a facility or location which is the subject of such non-violent civil rights demonstrations within its jurisdiction.

Compliance with Anti-discrimination laws -- The grant will be conducted and administered in conformity with title VI of the Civil Rights Act of 1964 (42 U.S.C. 2000d) and the Fair Housing Act (42 U.S.C. 3601-3619) and implementing regulations.

Lead-Based Paint -- Its activities concerning lead-based paint will comply with the requirements of 24 CFR Part 35, Subparts A, B, J, K and R.

Compliance with Laws -- It will comply with applicable laws.

Signature of Authorized Official

7/16/25
Date

Village Manager

Title

APPENDIX TO CERTIFICATIONS

INSTRUCTIONS CONCERNING LOBBYING CERTIFICATION:

Lobbying Certification

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

Resolution Approving First Amendment to Annual Action Plan

[To be inserted]